

AGENDA

Norton City Council

April 15, 2014

6:00 P.M.

1. Roll Call
2. Invocation – Rev. Ken Taylor
3. Pledge of Allegiance
4. Approval of Minutes
 1. Regular Meeting of April 1, 2014
5. Audience for Visitors
6. Old Business
 - A. Consideration of a Donation Application and Policy.
 - B. Update on the Safe Routes to School Project.
7. New Business
 - A. A Proclamation Declaring April As Child Abuse Prevention Month.
 - B. Confirmation of a Check(s)/Transfer(s) in Excess of \$100,000.
 - C. Closed Meeting to Discuss Personnel as Per Section 2.2-3711 (A) (1) of the Code of Virginia, as Amended.

1. Appointment to the Community Services Board for a One (1) Year Term; Currently Sarah Davis Whose Term Ends 5/1/2014.

To 12/31/2015

2. Appointment to the Norton Industrial Development Authority for a Four (4) Year Term; Currently Ethel Daniels Whose Term Ends 5/10/2014.

To 5/10/2018

3. Nominations to the 2014 Virginia Municipal League Policy Committees.

8. Comments by the City Manager, City Attorney, and City Council.

9. Adjournment.

FY15 FISCAL BUDGET WORKSESSION

The regularly scheduled meeting of the Norton City Council was held on Tuesday, April 1, 2014 at 6:00 p.m. in the Municipal Council Chambers with Mayor William Mays presiding.

Present: Mark Caruso, Joseph Hunnicutt, William Mays, and Joseph Fawbush

Absent: Terry Roop

Also Present: Fred L. Ramey, Jr., City Manager and Bill Bradshaw, City Attorney

The invocation was given by Rev. John Ellington and was followed by the pledge of allegiance led by Police Chief James C. Lane.

Upon a motion by Councilman Fawbush, seconded by Councilman Caruso, and passed by unanimous vote, Council moved to adopt the minutes of the March 18, 2014 meeting as presented.

26093

During the Mayor's call for visitors, Marsha Hunsucker of J. I. Burton High School, spoke to Council regarding the After Prom Party which will be held at the Norton Cinema on April 26th from midnight to 5:00 a.m. Letters have been sent out to businesses asking for donations to help defray the expenses and the School Board donated \$1,200. There is an additional \$1,235 needed to cover this event.

Council expressed to Ms. Hunsucker that this is a wonderful program to have for the students; however the City is experiencing a very tight budget. Following a brief discussion, Council advised they would donate some funds; however at this time they did not know what the amount would be. Ms. Hunsucker advised that she will come to the next Council meeting to give an update on the donations they have received. She thanked Council for their past support.

26094

Mr. Bob Spera, Manager of the Lonesome Pine Airport and President of the EEA Chapter 1416 of the Lonesome Pine Aircraft Association spoke to Council regarding upcoming events scheduled for the Let Freedom Ring Event to be held Lonesome Pine Airport September 16th to 20th, 2014. He advised that they were excited to celebrate one of the Berlin Airlift Historical Foundation's "Spirit of Freedom" flying museums and for the first time in the Commonwealth of Virginia, they will be joined by the Tuskegee Airman Red Tail Squadron P-51C Mustang Aircraft and their "Rise Above" traveling exhibit. Rides on this P-51C Mustang, which is one of only four still flying, will be made available at a cost of \$2,000 per flight.

26095

Mayor Mays advised that Mr. Spera had come at the right time as the Council is getting ready to work on the upcoming budget. Mr. Spera further advised that the response from corporate and civic groups has been good.

Councilman Caruso stated he was very appreciative that this event is being held.

Mayor Mays thanked Mr. Spera for his presentation tonight and advised the City Administration would get back with him.

Council had been presented with a draft copy of a Donation Application and Policy that Mr. Ramey had been asked to put on the tonight's agenda for consideration. This policy will be used for anyone seeking funding from the City and the application is currently being used.

Councilman Caruso stated there were two things he would like to see added to this policy. They are as follows: In second section, add "Return any unused funds to the City within 60 days after completion of the event or project." and "The City may choose to fund all, none or some of the requested funds. The City may provide the funds prior to the event or project or select to reimburse the requesting organization up to a specified amount when receipts are presented to the City."

The City Manager advised the wording would give the City flexibility and the policy can be modified to contain these two items.

Following a brief discussion, it was the consensus of Council to discuss this and bring back to Council for consideration.

Mr. Ramey presented Council with a draft of the fiscal year 2015 budget calendar. He advised that Council has a work session scheduled after the next meeting and the process needs to get started. He asked if Council had any questions as to the calendar. Councilman Fawbush asked if another meeting could be added if necessary and the City Manager advised that it could be. If the April 15th meeting works, we should have budget information from the State by then. The School Board advised they want to present their budget to Council on the 6th of May.

In their packets, Council had been presented with A Proclamation Making April 13-19, 2014 as National Public Safety 9-1-1 Telecommunicators Week.

Following a brief discussion during which Mr. Ramey advised that City's Dispatch Center had answered 4,077 – 911 calls and 40,559 non-emergency calls in 2013. He further stated that the City was lucky to have very capable employees in these positions.

Upon a motion by Councilman Fawbush, seconded by Councilman Caruso, and passed by unanimous vote, Council moved to adopt the Proclamation Declaring the Week of April 14-20, 2014 as National Public Safety 911 Telecommunicators Week in the City of Norton. (Insert)

Council had copies of a transfer in the amount of \$174,659.08 payable to the Norton City Schools and a check payable to the Wise County Treasurer in the amount of \$226,289.73 covering courthouse and law enforcement shared services for fiscal year 2012-2013.

Upon a motion by Councilman Fawbush, seconded by Councilman Caruso, and passed by the following unanimous roll call vote: YES - Caruso, Fawbush, Mays, NO – None, ABSENT – Roop, Hunnicutt (Councilman Hunnicutt stepped out of the meeting for a short time), Council moved to confirm a transfer to the Norton City Schools in the amount of \$174,659.08 and a check payable to the Wise County Treasurer in the amount of \$226,289.73.

Upon a motion by Councilman Caruso, seconded by Councilman Fawbush, and passed the following vote: YES – Caruso, Fawbush, Mays, NO – None, ABSENT –

Roop, Hunnicutt (Councilman Hunnicutt stepped out of the meeting for a short time), Council moved to go into closed meeting to discuss personnel as per Section No. 2.2-3711 (A) (1) of the Code of Virginia, as amended.

26100

Mayor Mays declared Council in closed meeting.

Upon a motion by Councilman Caruso, seconded by Councilman Fawbush, and passed by unanimous vote, Council moved to go back into open meeting.

26101

Mayor Mays declared back in open meeting.

The Clerk polled each member as to the Certification of Closed Meeting with each answering yes. The Clerk then read A Resolution of the Certification of Closed Meeting. Upon a motion by Councilman Hunnicutt, seconded by Councilman Caruso, and passed by the following unanimous vote: YES – Caruso, Hunnicutt (Councilman Hunnicutt had returned to the meeting during closed session), Fawbush, Mays, NO – None, ABSENT – Roop, Council moved to adopt A Resolution of the Certification of Closed Meeting. (Insert)

26102

In comments from the City Manager, Mr. Ramey advised that:

The maintenance on the Flag Rock Water Tank is nearly completed and the City is waiting on the paint to cure. The required bacteria tests need to be run before it is placed back in service. Hopefully it should be ready for service by April 10th and the park can be opened for camping at that time.

The tie-in of the new 12" water line will be made tomorrow night (Wednesday, April 2nd) from 9:00 pm until 6:00 am. This will require water to be off in the East Park Avenue, Esserville, and Guest River areas. Three ads have been placed in three editions of the Coalfield Progress and they also ran a small article on it. The information has also been placed and the City's web page, Facebook, and Twitter accounts.

26103

We have been advised that the asphalt plant plans to reopen next week and we will be able to purchase asphalt in order that we can start filling the winter potholes.

The street sweeper has been out and cleaning City streets in recent days.

He has met a couple of times with Mr. Fultz and Mr. & Mrs. Maxwell and the Revocable Permit may be coming back to Council for an update at the next meeting.

The City of Norton sign behind Southwest Insurance will be illuminating blue light beginning Wednesday night and throughout April in recognition of Autism Awareness. These bulbs were purchased by a local support group, Hope Across the Spectrum.

The annual Wise County Chamber of Commerce Gala is scheduled for Saturday, April 12th. If anyone is interested in going to represent the City, please advise him and he will request tickets. The City no longer purchases a table for this event.

The Council is invited to attend the Big Read event scheduled Saturday, April 5th, at the Hotel Norton sponsored by the Lonesome Pine Library.

There were no comments from the City Attorney.

26104

In comments from Council, Councilman Caruso welcomed spring and looks forward to a great summer.

Mayor Mays expressed condolences to the Clerk of Council, Mary Brown, on the death of her sister this past week-end.

26105

CITY OF NORTON, VIRGINIA

William J. Mays, Mayor

ATTEST:

Clerk

6-A



City of Norton

Donation Policy

Adopted by City Council
Date

City of Norton Donations Policy

BACKGROUND:

The City of Norton provides financial support to various regional and local organizations through our annual budget process. From time to time, City Council receives requests for funding outside of our normal budget process. Since the City receives more requests for funds than our funding will allow, this policy will assist City Council in considering each request.

APPLICANT ELIGIBILITY:

- Applicant must provide services which benefit residents of the City of Norton.
- Applicant must be:
 - Non-profit organization recognized by the IRS and the Commonwealth of Virginia; or
 - Charitable institution or association not controlled in whole or part by any church; or
 - Educational;
- And:
 - Past transactions with the City must have been free of significant problems

NOTE: Teams cannot be considered as applicants. In cases of athletic requests, the applicant must either be part of a youth sports organization or Norton City Schools.

REQUEST ELIGIBILITY:

The City shall not approve any donation which is not in conformance with § 15.2-953 of the Code of Virginia, as amended.

- The event or activity must not promote religion or religious organizations.
- The event must demonstrate some form of financial commitment other than the City funds being requested.
- Organizations (other than Norton City Schools) will be limited to one approved request per the City fiscal year (July 1st – June 30th).
- If the funding request includes travel, then:
 - Trip must be in excess of 100 miles one way;
 - Room nights shall include no more than one night before and one night after the primary event(s) which was the basis for the request;
 - Rooms must be assigned to players/students at a minimum of 2 per room;
 - A maximum of four rooms to be assigned for coaches/teachers;
 - An educational or cultural component should be included, when possible;
 - Expenses that cannot be paid with approved funds:
 - Meals for anyone other than coaches/teachers and players/students.
 - Hotels for anyone other than coaches/teachers and players/students.
 - Travel for anyone other than coaches/teachers and players/students.

EVALUATION CRITERIA:

- Whether the request is acceptable for support.
- Whether the request demonstrates a convincing need for funding.
- Whether the City's financial situation will allow funding the request.
- Amount of previous funding the Applicant has received.
- Applicant's demonstration of organization integrity by use of strong business practices, a committed and responsible board, sound financial practices, and effective management controls.

APPLICANT REQUIREMENTS IF FUNDING IS AWARDED:

- Funds must be used only for what was requested and approved.
- A financial report of the use of the funds, including receipts, must be provided to the City within 60 days after completion of the event or project.
- Applicant may be asked to appear before City Council to present a formal update of the use of the funds.
- The City may choose to fund all, none, or some of the requested funds.
- The City may provide the funds prior to the event (project) or choose to reimburse the requesting organization, up to a specified amount, when receipts are presented to the city.
- Return any unused funds to the City within 60 days after completion of the event or project.

If you have any questions regarding the application or the consideration process, please feel free to contact the City Manager.



Application for Donation

Applicant/
Organization: _____

Federal ID: _____

Address: _____

Contact
Person: _____

Phone: _____ Fax: _____

Email: _____

Organization's
Board
Members: _____

Amount
Requested: _____

Total
Amount
Needed: _____

Purpose for
Funds (attached additional information if needed):

Describe
Fund Raising
Activities: _____

Include overall financial information for the applicant organization with the application. This information should be the current budget or financial statements where applicable.

Applicant Certifies that they (the organization) will:

- Provide Accurate, current, complete financial records of the use of any approved funds.
- Maintain records which identify adequately the source and application of funds for grant supported activities.
- Maintain effective control over and accountability for all funds, property, and other assets ensuring that assets are used solely for authorized purposes.
- Provide the City access to the grant-related financial records.
- Expend requested funds for only the purposes described in the application form and attachments.
- Request permission in writing to make substantial changes in budget.
 - The changes must be approved by the City in advance.
- Will submit to the City a narrative and financial report within sixty (60) days after completion of the approved activity.

This form must be signed by an individual duly authorized by the governing body of the organization to act on its behalf. The signature of the individual below indicates the organization's compliance with the entire list of certifications listed above.

The undersigned certifies to the best of his/her knowledge that:

- The information in this application and its attachments is true and correct;
- The filing of this application has been duly authorized by the governing body of the applicant organization;
- The applicant organization agrees to comply with all conditions cited above.

The undersigned further certifies that he/she has the authority to obligate the application organization.

Name of Authorizing Official

Title

Signature of Authorizing Official

Title

Name of Applicant Organization: _____

Adopted by City Council on _____

Fred Ramey

From: Mark <mcaruso@nortonva.gov>
Sent: Tuesday, April 01, 2014 7:06 PM
To: Fred Ramey
Subject: Re: Read: Re: City Manager's Report

Return any unused funds to the city within 60 days after completion of the event or project.

The city may choose to fund all, none or some of the requested funds. The city may provide the funds prior to the event or project or select to reimburse the requesting organization up to a specified amount when receipts are presented to the city.

Mark A. Caruso
Councilman
City of Norton, Virginia 24273

On Jan 3, 2014, at 9:13 PM, Fred Ramey <FredR@nortonva.org> wrote:

Your message was read on Friday, January 03, 2014 9:13:41 PM (GMT-05:00) Eastern Time (US & Canada).

<mime-attachment>

6-B



Inter-Office Memo

To: Mayor and City Council
From: Fred L. Ramey, Jr., City Manager **FR**
CC:
Date: April 9, 2014
Re: SRTS Project Update

The purpose of this agenda item is to provide City Council with a brief update on the recent project activities.

Thank You.

7-A

A PROCLAMATION DECLARING
CHILD ABUSE PREVENTION MONTH

WHEREAS, preventing child abuse and neglect is a community problem that depends on involvement among people throughout the community; and

WHEREAS, child maltreatment occurs when people find themselves in stressful situations, without community resources, and don't know how to cope; and

WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community; and

WHEREAS, all citizens should become involved in supporting families in raising their children in a safe, nurturing environment; and

WHEREAS, effective child abuse prevention programs succeed because of partnerships created among families, social service agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community.

THEREFORE, by virtue of the authority vested in me as Mayor of the City of Norton, Virginia do hereby proclaim the month of April 2014 as

CHILD ABUSE PREVENTION MONTH

and call upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to support families, thereby preventing child abuse and neglect and strengthening the communities in which we live.

CITY OF NORTON, VIRGINIA

William J. Mays, Mayor

Recognizing Child Abuse

Be aware of abuse, and take action when you suspect it or see it.

Things to know:

- Many people think child abuse is limited to physical harm. In reality, child abuse includes: physical abuse; physical neglect; sexual abuse; and emotional/mental maltreatment.
- Most child abuse and neglect is not a one time event but usually occurs in a pattern over time.
- Many children are subject to more than one form of abuse.

If you suspect a child is being abused or neglected, contact your local department of social services or call the Virginia Department of Social Services

Child Abuse and Neglect Hotline
800-552-7096 (language line available)

It shouldn't hurt to be a child.



2014 Virginia Coalition for Child Abuse Prevention

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1-800-552-7096 Virginia Child Abuse Hotline (language line available)
800-CHILDREN (800-244-5373) Parent Helpline

**Every 13
days**

a child dies from abuse
or neglect.¹

Every 7 days

a child aged 19
and younger is
murdered.

In an average moment
there are **4,458**
children in
foster care in
Virginia.¹

**Every 2.5
hours**

a family seeks
shelter from a
domestic violence
program, but is
denied for lack
of space.

**Every 2
hours**

a child is served by a
domestic violence
program.

**Every day
6 children**

receive services from
a sexual assault
crisis center.

**Every
85 minutes**

a child is abused
or neglected.¹



**Moments
in
Virginia**

**Every
73 minutes**

a juvenile commits a
violent crime.

1. Virginia Department of Social Services, 2013



Fact Sheet

(July 1, 2012 to June 30, 2013)

What is child abuse or neglect?

Under Virginia law, an abused or neglected child is any child under 18 whose parent, or any other person responsible for the care of the child, does any or all of the following:

- causes or threatens to cause a non-accidental physical or mental injury, including, but not limited to a child who is with his parent during the manufacture or sale of certain drugs.
- neglects or refuses to provide adequate food, clothing, shelter, emotional nurturing, or health care.
- abandons the child.
- fails to provide adequate supervision in relation to the child's age and level of development.
- commits or allows to be committed any illegal sexual act upon a child including incest, rape, fondling, indecent exposure, prostitution, or allows a child to be used in any sexually explicit visual material.
- knowingly leaves a child alone in the same dwelling with a person who is not related to the child by blood or marriage and who is required to register as a violent sexual offender.

Child abuse is not usually just one physical attack or just one instance of failure to meet a child's most basic needs. Usually child abuse is a pattern of behavior which takes place over a period of time. The longer child abuse continues, the more serious it becomes, and the more difficult it is to help.

How many children were reported as victims of maltreatment in Virginia?

From July 2012 through June 2013, 51,346 children were reported as possible victims of abuse and/or neglect in 33,861 completed reports to Virginia's city and county departments of social services.

Were all these reports founded?

Founded means that a review of the facts shows a preponderance of the evidence supports a founded report. 6,205 children were victims in founded reports of child abuse and/or neglect.

— Continued on back

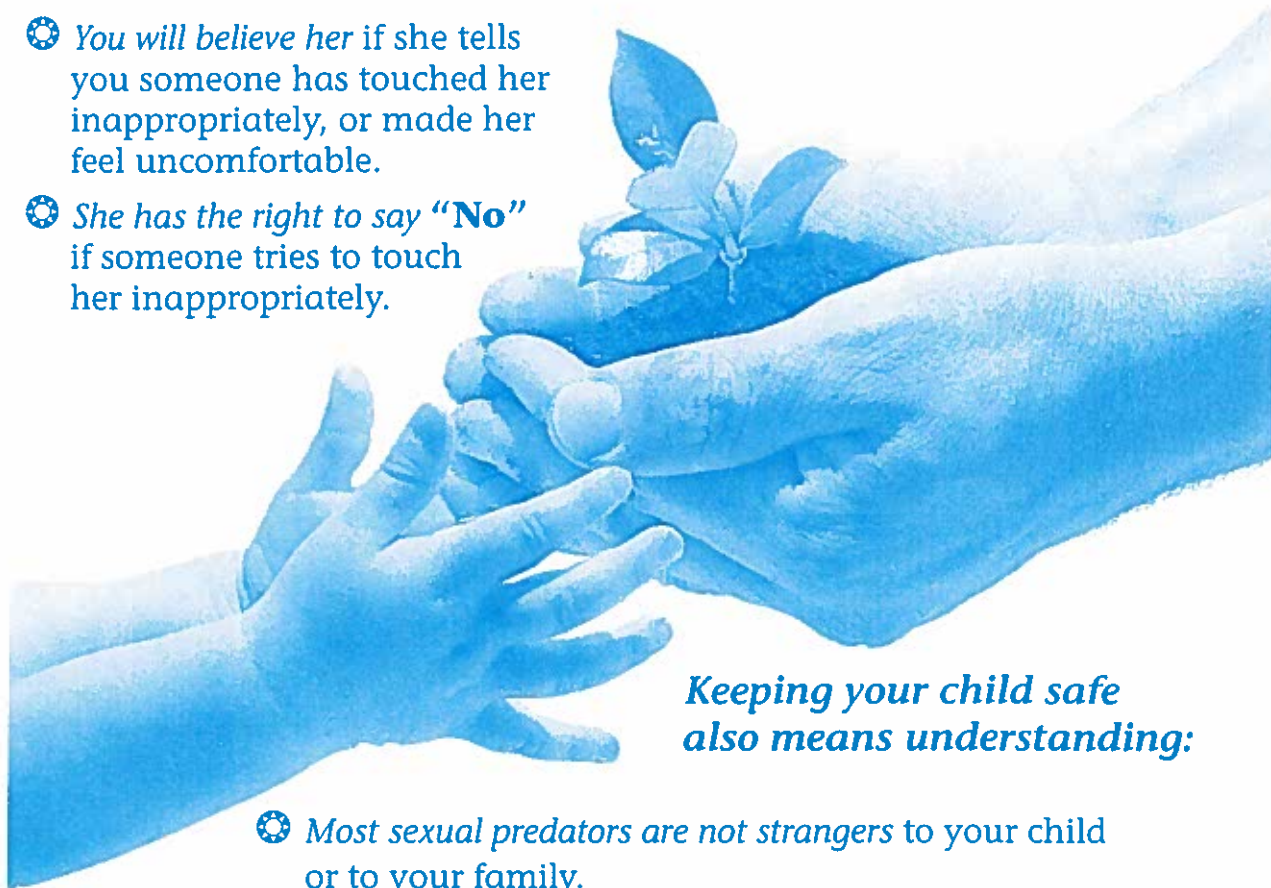


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800-Children (800-244-5373) Parent Helpline

Keeping Kids Safe from Sexual Abuse

Every child deserves a healthy and happy childhood. You can help keep your child safe from abuse by teaching your child:

- ☉ *The difference between good, bad and secret touching.*
- ☉ *To always tell you if another adult asks him to keep secrets.*
- ☉ *You will believe her if she tells you someone has touched her inappropriately, or made her feel uncomfortable.*
- ☉ *She has the right to say “No” if someone tries to touch her inappropriately.*



Keeping your child safe also means understanding:

- ☉ *Most sexual predators are not strangers to your child or to your family.*
- ☉ *It can be dangerous to leave your child in the care of someone you don't know well or someone who makes you uncomfortable.*
- ☉ *You must encourage open and honest communication with your child so he will feel comfortable sharing details about stressful situations with you.*
- ☉ *If your child reports inappropriate touching or abuse, you should immediately seek help from social services or the police.*





DARKNESS to LIGHT

END CHILD SEXUAL ABUSE



Learn Strategies to Prevent Child Sexual Abuse Through Stewards of Children Training

Protecting children from sexual abuse requires parents and other concerned adults to do more than recognize the signs of abuse.

Tackling this complex problem, which can carry lifelong consequences, also requires adults to create safer environments for children and to react appropriately when abuse is suspected or has occurred. Adults can learn this valuable information through an award-winning training program provided at low or no cost.

Interested in developing your skills to safeguard the wellbeing of children? For more information about training dates and locations, contact Prevent Child Abuse Virginia at 1-800-359-6166 x308 to find the closest authorized trainer.

Darkness to Light's Stewards of Children offers a five-step training program that enables participants to:

1. Learn the numerous facts about child sexual abuse.
2. Eliminate or reduce opportunities for abuse to occur.
3. Communicate with your children about their bodies, sex and boundaries.
4. Know the signs of abuse.
5. Respond to risky or suspicious behavior and REPORT ABUSE when a child discloses it.

Learn how to better protect children with child sexual abuse prevention training. Attend classes with a friend.

Source: Darkness to Light's *The 5 Steps to Protecting Our Children*



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EFFECTS OF VIOLENCE ON CHILDREN

Whether in the home or in the community, exposure to violence can have lifelong consequences on a child's development.

Whether he or she is a victim of or a witness to violence, a child may learn to fear or distrust adults.

Some children may become fearful and withdrawn. Others, especially boys who live in homes with domestic abuse, may adopt the violent behavior.

Research shows that children face a greater risk for aggressive behavior when they are victims of violence, are repeatedly exposed to violence or see their mothers get abused.

If violence is affecting your son or daughter, consider taking these steps:

- **Talk about your child's feelings and wishes.**
- **Limit exposure to violent computer games, films and TV shows.**
- **Reduce your son or daughter's stress levels. Provide extra emotional support.**
- **Develop a safety plan with your child if you are a victim of domestic violence.**
- **Arrange for counseling.**

Children can have a strong reaction to violent events. Encourage them to talk about their thoughts and feelings and let them know they are loved.





The Legacy of Substance Abuse

Do you know a parent who is abusing drugs or alcohol? Do you struggle with whether you should urge this person to get help?

Consider this: the adult who is struggling with substance abuse is not the only one to suffer the consequences of destructive behavior. A child's needs can be overlooked because of conditions and crises caused by substance abuse.

From unstable homes and neglect to emotional challenges and developmental delays, addicted parents can cause many problems for their children.

Families challenged by substance abuse face a greater risk of mental illness, domestic violence, divorce, and sexual and physical abuse than other families. Children can become anxious and depressed or in extreme situations, suicidal.

Here is another sobering reality: addiction, especially when both parents are affected, can be passed on to children.

If you know someone who is an addict, encourage him or her to seek help. Your involvement may lead to a stronger family.

Parents who successfully deal with their addictions have better opportunities to empower their lives and the lives of their children.

**SEEK HELP IF YOU
HAVE AN ADDICTION.**



Divorce Hurts: Help Your Child Cope



Divorce is tough on children. When parents split up, children ride a roller coaster of emotions. They can feel angry, sad, anxious and torn.

You can help your child cope with their feelings during and after a divorce. One important strategy is to end the marriage in a healthy way. Children are less likely to suffer negative effects when parents are civil to each other.

Suggestions to help your child handle a divorce:

- ◆ **Answer questions.** Your child wants to know what happened. Explain in a kid-friendly way that is appropriate for his or her maturity level.
- ◆ **Provide reassurance.** Let your child know they are not at fault. Express your love often.
- ◆ **Be patient.** Allow your child to adjust at his or her own pace.
- ◆ **Encourage honesty.** Tell your son or daughter the best way to work out their feelings is to be honest about them.
- ◆ **Avoid bad-mouthing** the other parent.
- ◆ **Provide stability.** Keep routines. Schedules and organization help children feel secure because they know what to expect.
- ◆ **Address changes.** Discuss what will change and what will stay the same.
- ◆ **Refrain from discussing adult issues.** Do not burden your child with your problems.
- ◆ **Allow regular visits.** A child should have regular contact with both parents, unless restricted by custody or court order.

Divorce changes a family. Awareness of your child's needs will allow you to help your son or daughter adjust.



Signs of Maternal and Child Depression

How do you know when your “baby blues” is something more serious? If your sadness, irritability and anxiety last more than two weeks, you may be suffering from postpartum depression (PPD), which can strike any new mother.

Depression can leave you feeling indecisive and self-critical. When you are depressed, your children suffer, too. Studies show a child with a depressed parent is more likely to become depressed before adulthood. A mother’s untreated depression can also affect her child’s well-being and development. (Fathers can suffer from depression, too.)



Signs of depression for adults and children include:

Mood swings

Lacking energy or feeling unmotivated

Crying excessively

Feeling overwhelmed, sad and hopeless

Eating and sleeping too much or too little

Withdrawing from family and friends

Having memory problems or trouble focusing

Depression can interfere with you and your child’s ability to lead a satisfying and productive life. Please don’t suffer in silence. Seeking help is a positive step.



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800-Children (800-244-5373) Parent Helpline

KEEP CHILDREN OUT OF HOT VEHICLES

**Every year
dozens of children
inside hot and
unattended vehicles
die from heatstroke.**

More than half of these tragic deaths are children under the age of 2. Some children suffer from serious heatstroke-related injuries such as permanent brain damage.

**These accidents
do not have to
happen. They
are completely
preventable.**



A forgetful caregiver is the top reason why children die in these vehicles. Feeling distracted, stressed or confused by a change in routine can make adults overlook a child in the back seat. *Stay focused by taking these actions:*

- ✓ Ask the child care provider to call if your son or daughter is late.
- ✓ Confirm everything went well if someone else drops off your child.
- ✓ Place your child's stuffed animal in the passenger seat as a reminder you are not alone.
- ✓ Look in the back seat before locking the car or truck and walking away. Make it a habit.

Unlocked vehicles are another major reason for these tragic losses. Children sometimes venture inside on their own to play or explore. *Keep them safe with these steps:*

- ✓ Teach children an empty vehicle and trunk are unsafe places to play.
- ✓ Keep your keys and remote-entry fobs where children cannot reach them.
- ✓ Check the interior and trunk of your vehicle when a child is missing.
- ✓ Call 911 if you spot a child in a hot vehicle alone. Your call can save a life.

When it is hot outside, it's even hotter inside a car. Stay alert and keep car and truck doors locked to protect young lives.



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NORTON CITY SCHOOLS — SCHOOL BOARD

PO BOX 498
22 TENTH STREET
NORTON, VA 24273-0498

TIM CASSELL
CHAIRPERSON
STEVE CHILDERS
VICE-CHAIRPERSON
VALERIE BROWN
MARK LEONARD
SHERRY ADAMS

DIVISION SUPERINTENDENT
JEFF COMER

7-B

TO: Jeff Shupe
FROM:  Yvonne Isom, Finance Manager
SUBJECT: Request For Funds
DATE: April 1, 2014

The Norton City Schools request a deposit of City Funds in the amount of \$230,000.00 to cover employee fringe benefits.