

City Council Meeting Packet



October 4, 2016

AGENDA

Norton City Council

October 4, 2016

6:00 P.M.

1. Roll Call
2. Invocation – Rev. Jim Wells
3. Pledge of Allegiance
4. Approval of Minutes
 1. Meeting of September 20, 2016
5. Audience for Visitors
6. New Business
 - A. Appointment of the Working Officers of the Norton Fire Department.
 - B. Recognition of Members of the Norton Fire Department Who Have Reached 25 Years of Service.
 - C. Supplemental Appropriation Request from Norton City Schools in the Amount of \$255,570 to Carry-Over 2015-16 State Funds.
 - D. Authorization to Execute Memorandums of Understanding and Agreements between the City of Norton Police Department and Area Agencies.
 - E. A Request to Refund Erroneously Assessed Public Service Real Estate Taxes.
 - F. Confirmation of Checks(s)/Transfer(s) in Excess of \$100,000.

- G. Closed Meeting to Discuss Personnel as Per Section 2.2-3711 (A) (3) of the City of Virginia, as Amended; Discussion or Consideration of the Acquisition of Real Property for a Public Purpose, or of the Disposition of Publically Held Real Property, Where Discussion in an Open Meeting Would Adversely Affect the Bargaining Position or Negotiating Strategy of the Public Body.
- 7. Comments by the City Manager, City Attorney, and City Council.
- 8. Adjournment.

The regularly scheduled meeting of the Norton City Council was held on Tuesday, September 20, 2016, at 6:00 p.m., in the Municipal Council Chambers with Mayor William Mays presiding.

Present: Mark Caruso, Robert Fultz, Jr., William Mays, Joseph Fawbush, and Dee Belcher

Also Present: Fred L. Ramey, Jr., City Manager, and Bill Bradshaw, City Attorney

The invocation was given by City Manager Fred Ramey, Jr., and was followed by the Pledge of Allegiance led by First Sergeant Greg Mays.

Upon a motion by Councilman Fawbush, seconded by Councilwoman Belcher, and passed by the following vote: YES – Caruso, Fultz, Fawbush, Mays, Belcher, NO – None, ABSENT – None, Council moved to adopt the minutes of the September 6, 2016, meeting as presented.

There was no response to the Mayor's Call for Visitors.

At this time, Mayor Mays requested that Item 6-A-Supplemental Appropriation Request from Norton City Schools in the amount of \$255,570 to carry-over 2015-16 state funds be tabled due to the absence of the School Superintendent, who had a schedule conflict that developed after the agenda had been prepared.

Mr. Ramey advised Dr. Perrigan, Superintendent of the Norton City Schools, will be present at the next meeting to request the carry-over 2015-16 state funds in the amount of \$255,570. Mr. Ramey said Dr. Perrigan wanted to invite Council members to attend a proposed summit concerning regional school funding of coal counties from the federal and state governments scheduled at 6:00 p.m., on October 13, 2016, at the Slemp Building at UVA-Wise. He advised all local elected officials and school board members in the Coalfield region will be invited to attend the proposed conference.

Mr. Ramey then provided Council members with copies of recent articles from the Coalfield Progress that detailed what schools across the region will be facing this budget year due to a regional decline in enrollment of 538 students.

The City Manager advised Michele Knox, the City's Parks and Recreation Director was present to update Council on the department's 2016 summer camps.

Ms. Knox presented a PowerPoint presentation about some of the activities area youth participated in this summer. She stated the City offered an excellent kid's summer program with seven different camps throughout the summer, in addition to the "Fantastic Fridays" water slides. The camps had a total enrollment of 157 kids and lunch was provided for each camper at Norton Elementary and Middle School (NEMS). Ms. Knox advised the "Outdoor Adventure Camp" was a new program added this year, and Mark and Carol Caruso of Pathfinders Outdoor Adventures, along with Mark Leonard, taught the class. The camp had 12 kids and they learned archery, team building, fishing, repelling, and other skills. Ms. Knox stated she was very pleased with the new class and plans to offer it next year earlier in the summer.

Councilman Caruso said Ms. Knox did a great job on the summer camps and thanked her for working and supporting each camp.

Mr. Ramey stated the Wise County and City of Norton Health Department was pleased with the success of this year's programs, which may assist the City in receiving another grant for 2017. He also noted there was an activity every week this summer except during the weeks of the Best Friend Festival and July 4th.

Ms. Knox said the Virginia Department of Health (VDH) grant allowed the recreational department to purchase field activity kits that will enable them to work with kids during next year's summer camps.

Councilwoman Belcher and Mayor Mays thanked Ms. Knox for her work on this year's camps.

Council had one transfer to confirm. The transfer was to the Norton City Schools dated August 29, 2016, in the amount of \$100,000 to cover August 2016 payroll expenditures.

Upon a motion by Councilman Caruso, seconded by Councilwoman Belcher, and passed by the following unanimous roll call vote: YES – Caruso, Fultz, Fawbush, Belcher, Mays, NO – None, ABSENT – None, Council moved to confirm the transfer to the Norton City Schools as stated above.

Upon a motion by Councilwoman Belcher, seconded by Councilman Fawbush, and passed by unanimous roll call vote, Council moved to go into closed meeting to discuss personnel as per Section 2.2-3711 (A) (1) of the Code of Virginia, as amended

Mayor Mays declared Council in closed meeting.

Upon a motion by Councilman Fultz, seconded by Councilman Fawbush, and passed by unanimous vote, Council moved to go back into open meeting.

Mayor Mays declared Council back in open meeting.

The Clerk polled each member of Council as to the Certification of Closed Meeting with each answering yes. The Clerk then read a Resolution of the Certification of Closed Meeting.

Upon a motion by Councilman Fawbush, seconded by Councilwoman Belcher, and passed by the following unanimous vote: YES – Caruso, Fultz, Fawbush, Belcher, Mays, NO – None, ABSENT – None, Council moved to adopt A Resolution of the Certification of Closed Meeting. (Insert)

Mayor Mays opened the floor for nominations to the Black Diamond Resource Conservation & Development Council for a two-year term to expire on July 1, 2018.

Councilman Caruso nominated Adam Wells to be appointed to the Black Diamond Resource Conservation & Development Council.

Upon a motion by Councilman Fawbush, seconded by Councilman Fultz, and passed by unanimous vote, Council moved that the nominations cease.

Mayor Mays declared Adam Wells appointed to the Black Diamond Resource Conservation & Development Council for a two-year term to expire on July 1, 2018.

Mayor Mays opened the floor for nominations to the Tourism Committee for a four-year term to expire on September 30, 2020.

Councilman Caruso nominated Chris Jones and Mike Craft to be reappointed to the Tourism Committee.

Upon a motion by Councilman Fawbush, seconded by Councilwoman Belcher, and passed by unanimous vote, Council moved that the nominations cease.

Mayor Mays declared Chris Jones and Mike Craft reappointed to the Tourism Committee for four-year terms which will expire on September 30, 2020.

In comments from the City Manager, Mr. Ramey advised that:

Mr. Ramey placed at each member's desk the latest Retail Sales Tax Report.

Mr. Ramey gave Council members an email and packet he received from Mountain States Health Alliance (MSHA) advising that the Southwest Virginia Health Authority will conduct a "Listening Session" at 6:00 p.m., Tuesday, September 27th at the UVA-Wise Slemp Student Center. He advised that the executives from MSHA and Wellmont will be in attendance to discuss the proposed merger and a public hearing on the merger will be held in October in Abingdon. The email notes that the application to the Commonwealth of Virginia to merge the two healthcare authorities states that all hospitals operated by MSHA and Wellmont will remain operational as healthcare facilities for five years after the proposed merger.

The 2016 International Walk to School Day has been tentatively set for Friday, October 7th. The walk will use the same route as in previous years and Mr. Ramey invited Council to attend.

The additional reserved hotel rooms for the Virginia Municipal League Conference scheduled for October 9th-11th will be released next Thursday. If anyone plans to attend, please advise City Administration prior to Thursday, September 22nd.

The Virginia Department of Game and Inland Fisheries (DGIF) has approved the City reservoir for the DGIF Catfish Program, and information on stocking the reservoir will be provided at a later date.

There were no comments from the City Attorney.

In comments from Council:

Noting that she lives and works in the City and she hears a large number of sirens, Councilwoman Belcher commended the City's Fire and Police Departments for the work they perform and the dangers they face daily.

Councilman Fultz stated he is looking forward to the Woodbooger Festival in October.

He said the John I. Burton Hall of Fame football game is on Friday, September 23rd and the dinner and induction ceremony are on Saturday, September 24th at Hotel Norton. He noted the Hall of Fame is gratifying because it honors our past and will recognize the present day in the future.

Councilman Caruso stated the City is having an event every month and he believes this will aid tourism in the area and add to quality of life.

He advised the Naturalist Rally is this weekend on High Knob.

He stated the Hellbender 10K is October 1st.

Councilman Fawbush stated the Woodbooger Committee has a meeting scheduled on September 21st to finalize the festival, and he is delighted with the number of volunteers for the event. The Woodbooger Festival is October 14th and 15th and he has received a great deal assistance from Mike Wampler, Wise County Tourism Director. Food vendors, artisans, Pathfinders Outdoor Adventures, and others will be set up at the festival and he is looking forward to the event.

Mayor Mays congratulated the City Manager on the receipt of the Virginia Municipal League Innovations Award for the Safe Route to Schools Project, and asked that Mr. Ramey and Councilman Caruso represent the City well at the conference.

He stated he received the best compliment from a Wise County citizen that is eager to walk the River Walk when completed.

There being no further business to come before Council, the meeting adjourned.

CITY OF NORTON, VIRGINIA

William Mays, Mayor

ATTEST:

Clerk of Council



Norton Fire Department

Municipal Building
P.O. Box 141
Norton, Virginia 24273

September 27, 2016

8

OFFICE OF FIRE CHIEF

Mr. Fred Ramey Jr. City Manager
City of Norton
P.O. Box 618
Norton, VA. 24273

Mr. Ramey:

Below is a list of appointed and elected Norton Fire Department Officers for 2016/2017.

WORKING OFFICERS

Steve McElroy:	Assistant Chief (Operations)
Marty Hagy:	Assistant Chief (Safety/ Public Ed.)
Buddy Cash:	Captain (Administrative)
Joe Buchanan:	Captain
Billy Mays:	Captain (Special Operations)
Stephen McElroy:	Lieutenant (Grants / Training)
Skipper Dorton:	Lieutenant (Equipment / Training)
Tim Couch:	Lieutenant (Apparatus / Training)
Greg Mays:	Lieutenant (LE Liaison / Training)

Please accept this list on behalf of the Norton Fire Department.
If you should have any questions, feel free to contact me.

Sincerely,

Todd Lagow
Fire Chief



Norton Fire Department

Municipal Building
P.O. Box 141
Norton, Virginia 24273

September 27, 2016

OFFICE OF FIRE CHIEF

Mr. F.L. Ramey Jr. City Manager
City of Norton
P.O. Box 618
Norton, VA. 24273

Mr. Ramey:

I am proud to announce the addition of five individuals to our "Wall of Fame".

As you know, we have a tradition of honoring members with 25 years of service by placing a portrait of them on the wall in the fire station. We currently have 16 members both past and current that have achieved this milestone. This year we have five members that we would like to honor.

I am including this list of names to be added to our wall in recognition of 25 years of dedicated service, devotion and commitment to the citizen of the City of Norton.

Serving Since

- *Zac Roberts* *9/1986*
- *Earl "Buddy" Cash* *1/1988*
- *Chris Jones* *1/1990*
- *Steve McElroy* *11/1990*
- *Todd Lagow* *2/1990*

Sincerely,

Todd Lagow
Fire Chief

SCHOOL BOARD

Sherry Adams, Chairperson
 Mark Leonard, Vice-Chairperson
 Carol Caruso
 April Fletcher
 Joseph Stallard

**DIVISION SUPERINTENDENT**

Keith Perrigan, Ed.D.
 kperrigan@nortoncityschools.org
 Phone 276.679.2330
 Fax 276.679.4315

September 12, 2016

Mr. Fred L. Ramey, Jr.
 City Manager
 618 Virginia Ave., NW
 Norton, VA 24273

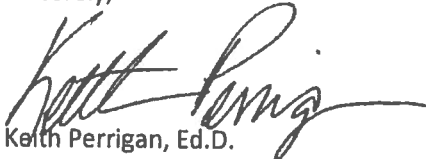
Re: 2016-2017 Supplemental Appropriation Request

Mr. Ramey:

The Norton City School Board requests a supplemental appropriation in the following amounts:

Fund 001-General Operating Fund	
2015-2016 State Carry-Over Funds	\$255,570
Please contact me if additional information is needed.	

Sincerely,



Keith Perrigan, Ed.D.
 Superintendent

Memorandum of Understanding

The City of Norton Police Department and Southwest Virginia Children’s Advocacy Center (CAC) of Mountain Empire Older Citizens, Inc., agree to the following measures that will enable all parties to provide family violence prevention, intervention, or treatment services in Wise, Lee, Scott Counties, and City of Norton, Virginia.

The City of Norton Police Department (NCPD) agrees to the following:

1. Providing services to victims of domestic violence, sexual violence, and child abuse.
2. Participate in the establishment or continuation of multidisciplinary team meetings involving child abuse victims/witnesses.
3. The NCPD will work closely with victims of domestic violence, sexual violence, and with child abuse victims in the preparation of trial strategies and will work to ensure that the victim understands and is comfortable with the process.
4. Participate in joint forensic interviews with child victims of abuse, at the CAC when possible
5. Participate in training that will further the purpose of providing services to victims of domestic violence, sexual violence and child abuse and with successful prosecution in these cases.
6. Refer victims to other participating community partners, with the permission of the victim.
7. Make referrals to the CAC in cases involving child victims of sexual abuse or severe physical abuse
8. Participate in the Healthy Families/Children’s Advocacy Center Advisory Board

Southwest Virginia CAC/MEOC agrees to the following:

- i. Provide mental health treatment to child victims of sexual abuse and/or severe physical abuse
- ii. Schedule forensic interviews at CAC for child victims of sexual abuse
- iii. Conduct support groups for non-offending caregivers
- iv. Facilitate the multi-disciplinary team approach to child abuse investigation, prosecution and treatment
- v. Provide information to public on family violence issues, including child sexual abuse
- vi. Provide referrals for intervention and treatment to partner agencies
- vii. Conduct child abuse prevention activities in the community
- viii. Hold quarterly CAC Advisory Council meetings
- ix. Provide information and assistance in filing victim compensation claims

This agreement remains in effect until either party terminates said agreement in writing. This agreement may be amended as mutually agreed upon by both parties.

Name _____ Title _____ Date:

Name _____ Title _____ Date:

Susann Light
DIRECTOR



TELEPHONE NO.
(276) 328-8056

FAX NO.
(276) 328-8632

Department of Social Services

P.O. Box 888
WISE, Virginia 24293-0888

**Memorandum of Understanding
Between
Wise County Department of Social Services
&
Norton Police Department
Revised: March 2016**

§ 63.2-1503 (J) of the code of Virginia & 22 VAC 40-705-50 (E) state that ... local departments [Social Services] shall develop, where practical, memoranda of understanding for responding to reports of child abuse and neglect with local law enforcement.

The goal of this MOU is to develop a mutual understanding of the needs, duties, and responsibilities of each of the departments involved in the investigation of child abuse and neglect cases, and to develop a process that outlines and clarifies the procedures to be followed in such cases from the point of the initial complaint through the completion of the investigation. This protocol limits itself to the responsibilities of the two departments as related to joint investigations and is not intended to identify all of the responsibilities that each department has in such cases.

I. Responsibilities

A. Department of Social Services

Chapter 15 of the Code of Virginia places the responsibility for providing protective services to children with the Department of Social Services. § 63.2-1503 of the Code of Virginia and 22 VAC 40-705-10 define child protective services:

“Child Protective Services” means the identification, receipt, and immediate response to complaints and reports of alleged child abuse and/or neglect for children under 18 years of age when the alleged abuser/neglector is a caretaker or other person acting “in loco parentis”.

Child Protective Services investigations/assessments are guided in detail by the Code of Virginia and by Virginia Department of Social Services regulations (Volume VII, Section II, Chapter A). These investigations/assessments must be completed within 60 days and the following mandatory contacts must be made by the CPS worker:

- direct observation and interview of the alleged victim(s) and siblings;
- face-to-face interview with the alleged abuser/neglector;
- face-to-face interview with the child’s parent/guardian if not the alleged abuser/neglector;
- direct observation of the environment in which the alleged abuse/neglect occurred; and,
- direct observation of the child’s home environment.

Virginia Code § 63.2-1503 (D) requires that the Social Services shall, upon receipt of a complaint, report immediately to ... the local law enforcement agency and make available to them the records of the local department (DSS) when abuse or neglect is suspected in any case involving:

- the death of a child;
- an injury or threatened injury to a child involving a felony or class 1 misdemeanor;
- any sexual abuse, suspected sexual abuse, or other sexual offense involving a child;
- any abduction of a child;
- any felony or class 1 misdemeanor drug offense involving a child; and,
- contributing to the delinquency of a minor.

The Child Protective Services Guidance Manual recommends that the Child Protective Service worker also contact the local Commonwealth Attorney to report suspected criminal activity; however, it is agreed that any cases requiring criminal prosecution will be referred to the local Commonwealth Attorney by the investigating officer with law enforcement.

B. Division of Police

§ 63.2-1509 (A) of the Code of Virginia mandates that law enforcement officers, who in their professional or official capacity have reason to suspect that a child is an abused or neglected child, shall report the matter immediately to the local Department of Social Services in the city/county where the child resides or wherein the abuse/neglect is believed to have occurred or to the Department of Social Services’ toll-free child abuse and neglect hotline.

The Code of Virginia goes on to state:

- Mandated reporters shall disclose all information which is the basis for the suspicion of child abuse/neglect and shall make available, upon request, to the local department any records and reports which document the basis for the complaint and/or report.
- A mandated reporter’s failure to report within 24 hours of the first suspicion of child abuse/neglect shall result in a fine.

II. Procedures

A. Reporting

Since reports of abuse/neglect can be made to either department charged with investigating child abuse/neglect, it is necessary that the other department be notified of the report in a timely manner. The following guidelines are to be followed:

During hours of operation:

- If DSS receives the report first, the assigned CPS investigator or supervisor will make contact with an Officer of the **Norton Police Department**, who will determine the need for police investigation. Together, the team will determine if the investigation requires an emergency response.
- If the **Norton Police Department** receives the report first, the assigned officer/detective will make contact with the CPS intake worker at Wise County Department of Social Services at 276-328-8056 and will provide the report directly to the intake worker.

When County offices are closed:

- If DSS receives the report first, the on-call CPS worker or supervisor will determine if the situation warrants an immediate response and will either contact the police immediately for an emergency situation or will wait until the following business day in non-emergency situations.
- If the **Norton Police Department** receives the report first, the assigned officer/investigator will consult with their supervisor to determine if the situation warrants an immediate response. If an immediate response is required, a report will be made to the on-call CPS worker, the Child Abuse/Neglect State Hotline at 800-552-7096 or Wise County Central Dispatch at 276-328-3756, or wait until the following business day in non-emergency situations

*** When DSS receives reports of alleged criminal activity that are not valid CPS reports (i.e. the alleged abuser/neglector is not a caretaker, the victim is over the age of 18 at the time of the report), the report will be forwarded immediately to the **Norton Police Department**.

B. Investigating

The main goals of the joint or team investigation of child abuse/neglect conducted by Social Services and law enforcement are:

- Determine the immediate safety of the child;
- Determine the need for immediate action on the part of **WCDSS/NPD** to protect the child;
- Determine whether child abuse/neglect has occurred; and,
- Determine whether criminal and/or civil charges should be filed.

It is best practice in all cases of suspected child abuse/neglect that involve investigation by CPS and law enforcement that the interviews of the victims, suspects, and witnesses be conducted together. Because the investigation and prosecution of these cases often require multiple interviews, it is best to conduct joint interviews

(when possible) to avoid duplication, to preserve successful investigation and prosecution, and to minimize the secondary trauma to children and families that can sometimes occur with multiple interviews. As such, every effort will be made by the CPS worker and the officer/detective to conduct interviews together. There are occasions when a situation might warrant an immediate response by one department and not the other; however, the team will make every effort to accommodate the mandates of both departments by conducting all interviews together as is practical. Due to the different mandates of CPS and law enforcement, it may not always be possible for the team to immediately respond together (i.e. a CPS worker is not immediately available, law enforcement must conduct an immediate interview/assessment to establish safety). In such circumstances, the responding agency will fulfill its mandate to respond and will coordinate with the other agency as soon as is practical. In those situations where one agency has conducted interviews without the other agency, all interview notes and statements will be exchanged and future interviews will be scheduled together.

C. Additional Agreements Between WCDSS & NPD

o Types of Child Abuse/Neglect Investigated by DSS

The main categories of child abuse and neglect include:

- Sexual abuse
- Physical abuse (injury or threat of injury/threat of harm – includes everything from cuts and bruises to broken bones and brain injury)
 - Physical abuse now also includes children who are with their parents/other persons responsible for their care during the manufacture or attempted manufacture of a Schedule I or II controlled substance or during the unlawful sale of such substance by that child's caretaker where such manufacture/attempted manufacture/sale would constitute a felony violation of §18.2-248.
- Physical neglect (inadequate supervision; inadequate food, shelter and clothing, abandonment)
- Domestic violence situations where children are harmed during an act of domestic violence or they are witnesses to domestic violence and are, therefore, considered at risk for harm;
- Medical Neglect;
- Emotional/mental abuse and neglect;
- Drug-exposed newborns (babies who test positive at birth for drugs from in-utero exposure)

o Tape Recording Victim Interviews

The Virginia Administrative Code requires a CPS worker to tape record interviews with alleged victim children unless the safety of the child could be jeopardized. Copies of the tape recorded interviews can be provided to law enforcement and the Commonwealth Attorney's office as needed and requested.

o Background Checks for the Emergency Placement of Children

The Code of Virginia § 63.2-901.1 requires that criminal history and central registry checks be conducted for the emergency approval for the placement of children. The background check requires a written statement of affirmation disclosing any criminal

and child abuse and neglect history in Virginia and any other state of residence within the past five (5) years, satisfactory findings on a central registry search, and at a minimum, a Virginia criminal name check of all household members over age 16. The worker must indicate that this check is specifically for the purposes of any emergency placement of a child in foster care. Worker must also complete a home visit that may be done when the child is placed.

Susann Light
Susann Light, Director

Date

James Lane, Chief of Police
Norton Police Department

Date

ASSET FORFEITURE SHARING AGREEMENT

This AGREEMENT is by and between the NORTON POLICE DEPARTMENT and the OFFICE OF THE COMMONWEALTH'S ATTORNEY FOR WISE COUNTY on this the ___ day of October, 2016, regarding the sharing of seized and forfeited assets.

Both parties hereby AGREE that all property seized by NORTON POLICE DEPARTMENT law enforcement personnel in accordance with the asset forfeiture statutes of Virginia, to-wit: Sections 19.2-386.1 *et seq.* of the Code of Virginia, 1950, as amended, after a proper Court Order has been entered, and further after all expenses have been paid in accordance with Section 19.2-386.14 of the Code of Virginia, 1950, as amended, will be shared in accordance with this AGREEMENT. Of the monies returned by the Department of Criminal Justice Services (DCJS) following the deduction of the DCJS statutory share, it is agreed that eighty-five percent (85%) will be returned to the NORTON POLICE DEPARTMENT and fifteen percent (15%) will be returned to the OFFICE OF THE COMMONWEALTH'S ATTORNEY FOR WISE COUNTY.

This AGREEMENT shall be continuing in nature and renewed automatically each year unless one of the parties give thirty (30) days notice prior to the automatic renewal date of one year from the date of the last signature to this AGREEMENT below.

James Lane, Chief of Police, NPD

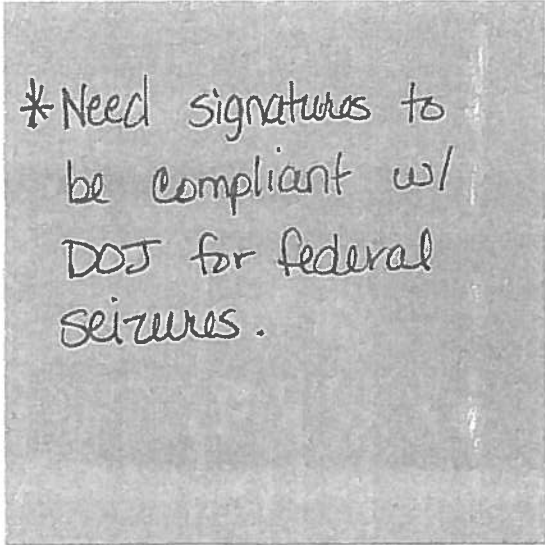
Fred L. Ramey, Jr., City Manager, City of Norton

Charles H. Slemp, III Commonwealth's Attorney

MEMORANDUM OF UNDERSTANDING

REGIONAL NARCOTICS TASK FORCE 4M

REVISION DATED: *January 1, 2014*



*Need signatures to
be compliant w/
DOJ for federal
seizures.

This Modification Agreement is made and entered into this the 31st day of July 2008 by and among the signatories hereto.

WHEREAS, all parties have previously agreed to enter into a Memorandum of Understanding concerning the functioning of the Regional Narcotics Task Force 4M.

WHEREAS, all parties wish to continue to operate under this same Memorandum of Understanding that was last revised on April 9, 2002 but recognize that some minor modification is needed as to the changing of agencies that are currently participating in the Regional Narcotics Task Force 4M.

THEREFORE, all parties agree to continue to operate under the most recent Memorandum of Understanding with the following modification:

THE MEMORANDUM OF UNDERSTANDING FOR THE REGIONAL NARCOTICS TASK FORCE 4M, Revised January 6, 1992 is amended as follows:

Sheriff R. V. Chadwell, Lee County Sheriff's Office, made application to enter the Regional Narcotics Task Force on May 28, 1996. Sheriff Chadwell and the Lee County Sheriff's Office were voted in as a Command Group member on May 28, 1996. Sheriff Chadwell will represent the Lee County Sheriff's Office.

Sheriff Gary B. Parsons succeeded Sheriff Chadwell on January 21, 1997.

THE MEMORANDUM OF UNDERSTANDING FOR THE REGIONAL NARCOTICS TASK FORCE 4M, Revised February 10, 2000 is amended as follows:

Sheriff Bobby G. Hammons, Dickenson County Sheriff's Office, made application to enter the Regional Narcotics Task Force on January 6, 2000. Sheriff Hammons and the Dickenson County Sheriff's Office were voted in as a Command Group member on February 10, 2000. Sheriff Hammons will represent the Dickenson County Sheriff's Office.

THE MEMORANDUM OF UNDERSTANDING FOR THE REGIONAL NARCOTICS TASK FORCE 4M, Revised September 28, 2005 is amended as follows:

Chief Kenneth L. Jackson succeeded Chief Samuel A. Mongle on July 30, 2005.

THE MEMORANDUM OF UNDERSTANDING FOR THE REGIONAL NARCOTICS TASK FORCE 4M, Revised January 17, 2008 is amended as follows:

Chief Randy Mullins succeeded Chief Kenneth L. Jackson on June 5, 2007.
Sheriff W. John Puckett succeeded Sheriff Jerry Broadwater on January 1, 2008.
Interim Chief Davey Horner succeeded Chief Larry R. Mohn on January 1, 2008.

THE MEMORANDUM OF UNDERSTANDING FOR THE REGIONAL NARCOTICS TASK FORCE 4M, Revised July 31, 2008 is amended as follows:

Norton Police Department withdrew as a member of the Regional Narcotics Task Force (4M) effective July 1, 2008.

THE MEMORANDUM OF UNDERSTANDING FOR THE REGIONAL NARCOTICS TASK FORCE 4M, Revised February 26, 2010 is amended as follows:

Chief Tony Bates, Town of Wise Police Department, made application to enter the Regional Narcotics Task Force on February 25, 2010. Chief Bates and the Town of Wise Police Department were voted in as a Command Group member on February 25, 2010. Chief Bates will represent the Town of Wise Police Department.

THE MEMORANDUM OF UNDERSTANDING FOR THE REGIONAL NARCOTICS TASK FORCE 4M, Revised September 28, 2010 is amended as follows:

Interim Chief J. Steve Hamm succeeded Chief Davey Horner on September 28, 2010.


THE MEMORANDUM OF UNDERSTANDING FOR THE REGIONAL NARCOTICS TASK FORCE 4M, Revised July 1, 2011 is amended as follows:

Town of Wise Police Department withdrew as a member of the Regional Narcotics Task Force (4M) effective July 1, 2011.

THE MEMORANDUM OF UNDERSTANDING FOR THE REGIONAL NARCOTICS TASK FORCE 4M, Revised January 1, 2014 is amended as follows:

Chief James Lane, City of Norton Police Department, made application to enter the Regional Narcotics Task Force on November 1, 2013. Chief Lane and the City of Norton Police Department were voted in as a Command Group member on November 1, 2013. Chief Lane will represent the City of Norton Police Department.

IN WITNESS WHEREOF, the parties hereto have executed this Modification Agreement:

County of Dickenson	Sheriff _____	Date _____
County of Lee	Sheriff _____	Date _____
County of Scott	Sheriff _____	Date _____
County of Wise	Sheriff _____	Date _____
Town of Big Stone Gap	Chief  _____	Date <u>9-22-16</u>
City of Norton	Chief _____	Date _____
Virginia State Police	Colonel _____	Date _____

MEMORANDUM OF UNDERSTANDING
REGIONAL NARCOTIC ENFORCEMENT
TASK FORCE 4-M

Revised January 6, 1992

INTRODUCTION

In February, 1992, the chief law enforcement officials in the town of Big Stone Gap, City of Norton, with the counties of Dickenson, Scott, and Wise Counties in conjunction with the Virginia State Police/Bureau of Criminal Investigation, identified the need for a regional narcotics enforcement task force, the primary purpose of which would be to initiate enforcement action directed at those individuals/organizations that have been identified as major multi-jurisdictional violators. It was the considered opinion of those present that such a Task Force would have a positive multi-jurisdictional impact on illegal drug trafficking in these jurisdictions.

The Regional Narcotics Enforcement Task Force's goals and objectives will be to target, investigate and prosecute individuals/organizations who deal in quantity of narcotics and who impact on the jurisdictions signatory to this agreement.

The Task Force will not be restricted to any particular narcotics.

These goals and objectives will be accomplished by making maximum use of the full range of law enforcement techniques and skills available to the participants.

AGREEMENT

This agreement for furnishing police services is made and entered into this 6th day of February, by and among signatories hereto.

WHEREAS: All parties agree that it is to their mutual benefit to cooperate in the enforcement of the controlled substance laws as set forth in Virginia Code Section 18.2-247 et seq., as amended.

Now, therefore, the parties jointly resolve and agree to the establishment of a Regional Narcotics Task Force, hereinafter referred to as "TASK FORCE", the purpose of which is to improve the enforcement of the controlled substance laws as set forth in Virginia Code Section 18.2-247 et seq., as amended, and the parties further agree to the following:

- A. The Task Force will be governed by a Command Group, the membership of which will be comprised of the Chief of Police the town of Big Stone Gap, Chief of Police of the City of Norton, and the Sheriffs of Dickenson, Scott, and Wise Counties, along with a supervisor of the State Police, Bureau of Criminal Investigation. The purpose of the Command Group is to set the goals and objectives of the Task Force, meet and establish the policy and procedures that the Task Force will operate under. These policies and procedures will be attached as a part of this agreement an Addendum #1.

- B. The Task Force Coordinator will be supervised by the Command Group. The Task Force Coordinator will prepare and distribute a monthly report of activities of the Task Force to each member of the Command Group. He will also take minutes of Command Group Meetings.
- C. A minimum of one (1) experienced officer from each jurisdiction and the Virginia State Police/Bureau of Criminal Investigation will be detailed to the Task Force for a minimum of one year. During the period of this agreement the Task Force will be coordinated by a member of the Virginia State Police/Bureau of Criminal Investigation. Any replacement assigned will join the Task Force two (2) weeks prior to the date of change to help ensure continuity on the Task Force.
- D. All salaries, overtime, pension, relief, disability, Workers' Compensation, other expenses and benefits enjoyed by Task Force members in their parent organization shall extend to their assignment to this Task Force.
- E. Conduct which requires disciplinary action against a Task Force member will be reported to the appropriate official of the member's agency for action.

The Virginia State Police/Bureau of Criminal Investigation agrees to provide equipment for the Task Force activities as follows:

- A. Virginia State Police radio and communications system to each full-time Task Force member, when available.
- B. Virginia State Police/Bureau of Criminal Investigation agrees to seek special State Police authority for members assigned on a full-time basis to this Task Force. Such authority to be used only as specified/authorized in written instruction to be provided.
- C. Virginia State Police/Bureau of Criminal Investigation, through its Drug Trust Account and Criminal Investigation funds, agrees to provide:
 1. Assistance for payments to informants for information and services in Task Force cases. The amount to be in accordance with Virginia State Police/Bureau of Criminal Investigation policy concerning payment to informants.
 2. Assistance for the purchase of drugs as evidence in Task Force cases in keeping with Virginia State Police/Bureau of Criminal Investigation policy.

3. Flash rolls for furtherance of Task Force Investigations, on an as-needed basis, in keeping with Virginia State Police/Bureau of Criminal Investigation policy.
 - a. Accounting for funds indicated in 1, 2, and 3, will be reported in the same method and on the same forms as prescribed by the Virginia State Police/Bureau of Criminal Investigation policies.

All parties agree that all assets seized by the task force will be shared equally among participating agencies, however, prior to the sharing of any assets seized by this task force during any investigation, all expenses for informants and drug purchases made in that investigation with funds from participating agencies, will be reimbursed to those agencies to the extent that forfeited assets are available.

This agreement shall remain in effect until terminated by the parties hereto, upon written notice, setting forth the date of such termination. Withdrawal from this agreement by one party hereto shall be made by written notice to the other parties 30 days prior to said withdrawal. Withdrawal by one party shall terminate the agreement among the signatories hereto.



Judy K. Miller
Commissioner Of The Revenue
City of Norton

P.O. Box 347
Norton, Virginia 24273-0347

Phone (276) 679-0031
Fax (276) 679-3510

Date: September 19, 2016

To: Barbara Muir
 Treasurer, City of Norton

From: Judy K. Miller *JKM*
 Commissioner of the Revenue

Subject: 2016 Real Estate Public Service

<u>Name</u>	<u>Year</u>	<u>Reasoning</u>	<u>Amt. Of Refund</u>
AT & T CORP.	RE2016	SCC Had not provided a statement of assessed value for the 1 st half billing.	\$288.90
MCI Comm. Serv. Inc.	“ “	“ “ “ “ “ “	\$ 1.07
MCI Metro Access	“ “	“ “ “ “ “ “	\$.36

2016 Public Service Real Estate assessment was based on 2015 State Corporation Commission calculations for the City of Norton's 1st half billing which was due May 15, 2016.

State Corporation did not submit the actual 2016 Real Estate Assessment for Public Service until September 16, 2016 so therefore the correct assessment for the 1st half could not be determined.

If you need any additional information, please let me know.

Thanks.

cc: Fred Ramey
 City Manager

INV. DATE	INVOICE#	G/L ACCT. #	GROSS AMOUNT	DISC. AMOUNT	NET AMOUNT
7/01/2016	STM 07/01	40-020-22000-3002	70,056.00	.00	70,056.00
8/01/2016	STM 08/01	40-020-22000-3002	69,428.00	.00	69,428.00

8/11/2016 538 141022 139,484.00 .00 139,484.00

141022

CITY OF NORTON
GENERAL OPERATING FUND
NORTON, VA 24273

THE FIRST BANK & TRUST
NORTON, VA

68-446 31

141022 1

139 THOUSAND 484 DOLLARS 00 CENTS

PAY TO THE ORDER OF:

DATE

AMOUNT

8/11/2016

\$139484.00

DOEBURN/NORTON/WISE
REGIONAL WASTEWATER AUTH.
P. O. BOX 1296
NORTON VA 24273

[Signature]
NOT-NEGOTIABLE
AUTHORIZED SIGNATURE

⑈ 141022 ⑆ ⑆ 053404461 ⑆ 10000234 ⑆