

# **City Council Meeting Packet**



**October 6, 2020**

## AGENDA

Norton City Council

October 6, 2020

6:00 P.M.

1. Roll Call
2. Invocation
3. Pledge of Allegiance
4. Approval of Minutes
  1. Meeting of September 15, 2020
5. Audience for Visitors
6. Public Hearing
  - A. Public Hearing to Receive Public Input on a Proposed Community Development Block Grant (CDBG) Proposal to be Submitted to the Virginia Department of Housing and Community Development (DHCD) for the Southside Comprehensive Community Development Project.
    1. Public Hearing
    2. Comments by City Council
    3. Consideration by City Council
7. New Business
  - A. Update from the 2020 AmeriCorps/NCCC Team River 5.
  - B. Consideration of Refunding of Norton City Financing Bonds, Series 2012C.

- C. CARES Act Funding Update.
- D. Discussion About the Following Holidays: 2020 Halloween, 2020 Christmas Parade, and 2021 Independence Day Celebration.
- E. Confirmation of a Check/Transfer in Excess of \$100,000.
- F. Closed Meeting for Personnel as Per Section 2.2-3711 (A) (1) of the Code of Virginia as Amended.
1. Appointment to the Tourism Committee for a Four-Year Term, Currently Mike Craft Whose Term Expires 09/30/20.  
To 09/30/24
  2. Appointment to the Tourism Committee for a Four-Year Term, Currently Chris Jones Whose Term Expires 09/30/20.  
To 09/30/24
  3. Appointment to the Norton Social Services Advisory Board to Fill the Unexpired Term of Jane Sandt.  
To 05/22/24
8. Comments by the City Manager, City Attorney, and City Council.
9. Adjournment.

The regularly scheduled meeting of the Norton City Council was held Tuesday, September 15, 2020, at 6:00 p.m., in the Municipal Council Chambers with Mayor Joseph Fawbush presiding.

Council Members Present: William Mays, Robert Fultz, Jr., Joseph Fawbush, Mark Caruso, and Delores Belcher

Also Present: Fred L. Ramey, Jr., City Manager, and Jeffery L. Shupe, Finance Director

The invocation was given by Councilman Robert Fultz, Jr..

Prior to the Pledge of Allegiance, Mr. Ramey told council that Friday, September 11<sup>th</sup> was the 19<sup>th</sup> anniversary of the September 11, 2001, terror attacks. He said that the city partnered with the Virginia National Guard who teamed up with the AmeriCorps National Civilian Conservation Corps Southern Region Team River 5 (AmeriCorps/NCCC Team River 5), the Army Reserve Officer Training Corps (ROTC) at the University of Virginia's College at Wise and at East Tennessee State University to replace the weathered United States flag on Flag Rock. Mr. Ramey shared photos of the ceremony and then the Pledge of Allegiance was led by Norton City Trail Coordinator Shayne Fields.

Upon a motion by Councilwoman Belcher, seconded by Councilman Fultz, and passed by the following unanimous vote: YES – Mays, Fultz, Belcher, Fawbush, NO – None, ABSENT – None, ABSTAIN - Caruso, council moved to adopt the minutes of the September 1, 2020, meeting as presented.

There was no response to the Mayor's Call for Visitors

Council had been presented with a request for a Revocable Special Use Permit to allow the placement of tables and chairs on city property K & E Southern Sweets, L.L.C., located at 648 Park Avenue, N.W.

Mr. Ramey told council that a ribbon cutting ceremony for K & E Southern Sweets, L.L.C., was held on September 1<sup>st</sup> and owners Kelly and Elizabeth Adkins were in attendance to request council's authorization to place some tables and seating on the sidewalk on Park Avenue and on 7<sup>th</sup> Street in front of their business.

Kelly Adkins spoke briefly to council about their business and said that the tables and chairs would be moved inside the building each evening.

After a brief discussion and upon a motion by Councilman Mays, seconded by Councilman Caruso, and passed by unanimous vote, council moved to authorize the city manager to prepare a Revocable Special Use Permit to allow tables and chairs on the sidewalk at 648 Park Avenue, N.W.

The next agenda item was the introduction of the 2020 AmeriCorps/National Civilian Conservation Corps Southern Region Team River 5 (AmeriCorps/NCCC Team River 5).

Norton City Trail Coordinator Shayne Fields introduced the team and informed council this year's team will assist with trail development in the Flag Rock Recreation Area. He said the team would be working on the Lower Campground Trail and the Big Foot Trail. Mr. Fields then asked Team Leader Sarah Cross to speak with council about the team.

Ms. Cross gave council a brief history about AmeriCorps NCCC and showed a video of the team's StreamSweepers work removing trash from the Clinch River and other streams in the area using canoes. She said the team collected over 10,000 pounds of trash and that flooding had contributed to some of the littering. Ms. Cross said council the area is gorgeous and the people are amazing. She asked each team member to introduce themselves and note where they are from: Ta'Nia Childers (Delaware); Sarah Cross (Missouri); Jake Commers (Arizona); Austin Reese (Minnesota); Alex Tudela (Northern Mariana Islands); Amelie Cook (California); Jasmine Vedula (Michigan); Sara Ramirez (California); Sam Mason (Washington); Draven Pfahler (Oregon).

Mayor Fawbush welcomed the team to the city and thanked them for making a difference in our community by helping to build the city's ecotourism economy.

Via a PowerPoint presentation, the city manager provided an update on the Coronavirus Aid, Relief, and Economic Security Act (CARES Act).

Mr. Ramey said the city has received two payments from the Commonwealth for CARES Act funding along with strict guidelines for expending the funds. He said the city has committed \$215,000 of the CARES Act funds with a good portion of the expenditures being paid out to the listed partner organizations: Family Crisis Support Services - \$35,000; Norton Rescue Squad - \$25,000; Norton City Schools - \$25,000; and the Wise County/City of Norton Food Bank - \$15,000. The city manager told council that CARES Act funding totaling \$65,000 has been committed to building and bathroom modifications at the Community Center and funding totaling \$25,000 is committed for the installation of WIFI Hotspots for Norton students at various city parks throughout the city. He said city administration is exploring additional assistance to Norton Rescue Squad by possibly purchasing another ambulance equipped with a special airflow filtration system and other enhancements to handle infectious disease cases. The city manager told council that Wise County approached the city to purchase an ambulance at a split cost of 60/40. He said the total cost of the ambulance is \$300,000 and that Wise County would pay \$180,000 and the city would pay \$120,000 which would come out of the CARES Act funds. He said Wise County is purchasing a total of six ambulances and entering into a Memorandum of Understanding (MOU) with each town rescue squad and the City of Norton for Norton Rescue Squad. The city manager stated that the next large expenditure of funding would be to use the remaining CARES Act funding for business assistance and that the city may customize a program that fits our community. He informed council that the city will continue to see disinfectant costs and that city administration is looking into upgrading the phone system to allow employees to work remotely. The city manager asked council if they approved of the potential purchase of a new ambulance under the parameters stated above. It was the consensus of council to proceed with the MOU and the purchase of a new ambulance as outlined above.

Also included in packets for council consideration was a check to BB&T Governmental Finance Payment Processing, dated July 10, 2020, in the amount of \$121,312.41 for a bond payment for 11th Street, S.W., bridge repairs.

Upon a motion by Councilman Mays, seconded by Councilman Fultz, and passed by unanimous roll call vote, council moved to confirm the check to BB&T Governmental Finance Payment Processing, as stated above.

Upon a motion by Councilman Caruso, seconded by Councilwoman Belcher, and passed by the following roll call vote: YES – Fultz, Mays, Belcher, Caruso, Fawbush, NO – None,

ABSENT – None, council moved to go into closed meeting for Personnel as per Section 2.2-3711 (A) (1) of the Code of Virginia, as amended.

Mayor Fawbush declared council in closed meeting.

Upon a motion by Councilman Fultz, seconded by Councilman Caruso, and passed by unanimous vote, council moved to go back into open meeting.

Mayor Fawbush declared council back in open meeting.

The clerk polled each member of council as to the Certification of Closed Meeting with each answering yes. The clerk then read a Resolution of the Certification of Closed Meeting.

Upon a motion by Councilman Caruso, seconded by Councilman Mays, and passed by unanimous vote, council moved to adopt A Resolution of the Certification of Closed Meeting. (Insert)

In comments from the city manager:

Mr. Ramey said the contractor for Project Intersection received approval from the Virginia Department of Transportation (VDOT) for its Traffic Control Plan related to blasting and earth removal. He said blasting will last for four to six weeks, Monday through Friday. Mr. Ramey then distributed a press release city administration will share with local newspapers on how blasting and traffic will proceed once mountain removal has started.

Councilman Caruso asked about concerns for foundations.

Mr. Ramey said the contractor has surveyed hundreds of structures and approached every property owner and offered to do an external and internal survey. He said the contractor is required to install survey stations that will be monitored by the state fire marshal's office and that VDOT has also requested to review the monitoring information.

Mr. Ramey said he would like a consensus from council to advertise a public hearing for the Proposed Southside Comprehensive Housing Project that was previously submitted as a Community Development Block Grant (CDBG) Project application. He said the city did not receive funding but the Virginia Department of Housing and Community Development is providing a second round of funding and for the city to reapply a second public hearing must be held.

It was the consensus of council to authorize the city manager to advertise a second public hearing for the Proposed Southside Comprehensive Housing Project at the October 6<sup>th</sup> meeting.

Mr. Ramey said he would like to schedule a council workshop so he can provide a detailed update on several projects.

It was the consensus of council to meet on Saturday, October 3<sup>rd</sup> with Mr. Ramey to work out the timeframe details and inform council of the meeting time later.

Mr. Ramey said Norton Parks and Recreation is promoting a downtown environmental art project to create artwork around storm drains to encourage awareness about the importance of keeping our rivers and streams clean. He said three locations downtown have been chosen and artists must submit a sketch of their proposed artwork to be approved.

Mr. Ramey said he has been asked for the city's plans for Halloween 2020.

After a brief discussion, council did not make a final determination on Halloween 2020.

Mr. Ramey said due to health concerns, the Virginia Municipal League (VML) Conference will be held virtually this year. If anyone wishes to participate, please let him know and he will register you for the event.

Mr. Ramey distributed a new buff to council members that read "Norton Strong."

Mr. Ramey said for council's review he placed the latest High Knob traffic counts at each member's desk, and he distributed the latest Retail Sales Tax Report.

Mr. Ramey said the following events are scheduled: Mountain Fork Half Marathon, September 20<sup>th</sup>; High Knob Hellbender, October 3<sup>rd</sup>; and the Cloudsplitter Ultra 100 Trail Race, October 17<sup>th</sup> and 18<sup>th</sup>.

The following comments were made by council members:

Councilman Fultz said 29 days of school have been completed and he is thrilled that Norton School Board and school administration had the foresight to take this charge. He said seeing the students attending school in person is good. It is good for our kids to be back in school.

Councilman Fultz stated downtown looks great and it is really neat to see all the work and progress come to fruition. He noted you can see a connection between the work downtown and businesses.

Councilman Fultz shared with members 37 years ago he survived a coal mining accident and that he shares his story with his students each year hoping to encourage and help them as they work through school and issues in their lives. He said he is very grateful for each day.

Councilman Mays said he is thankful Councilman Fultz survived the accident and that he has been a blessing to council.

Councilman Caruso said Norton City Schools is a unique and special place to be going back to school and to do what they are doing. He said it is critically important to have kids in the classroom. Technology cannot replace in-person teaching.

Councilman Caruso said the news article in the Kingsport Times News was a great article and an annual changing of the flag each September 11<sup>th</sup> to commemorate the September 11, 2001, terror attacks would be good for our kids to learn and understand.

On a personal note, Councilman Caruso told members scammers had obtained his personal information and involved him in their online scam promoting that he specialized in breeding Golden Retrievers. He said once someone purchased a Golden Retriever through the scammers online site they were told they would receive their dog from Mark Caruso. Councilman Caruso said the Norton Police Department has tracked a great deal of information down on the online scammers and have done a fine job. He said there are also two other individuals in Norton who have been included in these scamming schemes and he just wants people to be aware and to keep an eye on their personal information.

Mayor Fawbush said the generation before him could tell you where they were when President John F. Kennedy was shot. He said I could tell you where I was when the 9/11 terror attacks happened.

Mayor Fawbush said council has already discussed Halloween 2020 but he thinks it needs to be placed on council's October 3<sup>rd</sup> agenda for discussion. He asked members to be thinking about it.

Mayor Fawbush said Marty Hagy wants council to start thinking about the Christmas parade. He said Mr. Hagy said that area bands, the Veterans of Foreign Wars, Boy and Girl Scouts, and gymnasts will not be participating in the parade. Mayor Fawbush said Mr. Hagy is concerned that if one town has a Christmas parade and another town decides not to have a parade that churches will not invest in a float for one town.

Councilman Fultz suggested that these groups be called to see if their intent for parade participation is to participate or not participate.

Council agreed with Councilman Fultz and asked that Parks and Recreation Director Shelly Knox contact these groups to discuss their decisions.

There being no further business to come before council, Mayor Fawbush declared the meeting adjourned.

CITY OF NORTON, VIRGINIA

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Joseph Fawbush, Mayor

ATTEST:

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Rebecca K. Coffey, Clerk of Council



### **NOTICE OF PUBLIC HEARING**

The City of Norton will conduct a public hearing on Tuesday, October 6, 2020, at 6:00 p.m., in the City Council chambers, 618 Virginia Avenue NW, Norton, to solicit public input on a proposed Community Development Block Grant (CDBG) proposal to be submitted to the Virginia Department of Housing and Community Development for the Southside Comprehensive Community Development project. The project will involve the rehabilitation of identified residential structures, demolition of identified derelict structures, and various improvements to utility and other infrastructure in the Southside neighborhood. All interested citizens are encouraged to attend.


A draft CDBG proposal or a project fact sheet will be presented for comment along with information on projected beneficiaries, including the number of low- and moderate-income residents to benefit from the proposed project, and plans to minimize displacement. Citizens will also be given an opportunity to comment on the City's past use of CDBG funds. A project fact sheet will also be available at LENOWISCO Planning District Commission, Duffield, VA. For additional information, contact Mr. Fred Ramey, Norton City Manager, at (276) 679-1160.

Complaints and grievances can be submitted in writing to the City Manager's office at Norton City Hall, 618 Virginia Avenue NW, Norton VA 24273, or by phone at (276) 679-1160, until the date of the hearing.

If you plan to attend and have any special needs requirements, please call the number listed above.

**City of Norton**

# Inter-Office Memo

**To:** Mayor and City Council  
**From:** Fred L. Ramey, Jr., City Manager   
**CC:**  
**Date:** October 6, 2020  
**Re:** AmeriCorps/NCCC Team River 5

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AmeriCorps/NCCC Team River 5 has been developing new trail over the past few weeks in the Flag Rock Recreation Area. Later this week, the team will be leaving Norton heading towards their next assignment. I have asked the team to provide City Council with an update on their projects.

Thank You.

McGUIREWOODS

MEMORANDUM

TO: Virginia Public School Authority Local Borrowers

FROM: T.W. Bruno

CC: James D. Mahone, Melissa Palmer, Ty Wellford

DATE: September 16, 2020

RE: Potential Refunding Opportunity of VPSA Local Bonds

Ladies and Gentlemen:

Virginia Public School Authority ("VPSA") is tentatively scheduled to sell Refunding Series of School Financing Bonds (1997 Resolution) (the "Refunding Bonds"), as market conditions are favorable for refunding a portion of its outstanding School Financing Bonds (1997 Resolution) (the "Prior VPSA Bonds"). Your locality (the "Locality") is receiving this letter because one or more of the Locality's local school bonds ("Local School Bond") was purchased by an issue of the Prior VPSA Bonds that is a refunding candidate.

The sale of the Refunding Bonds to refund Prior VPSA Bonds and the determination of which Prior VPSA Bonds will be refunded are subject to market conditions.

**VPSA CANNOT GUARANTEE WHICH PRIOR VPSA BONDS (OR LOCAL SCHOOL BONDS) WILL BE REFUNDED WITH THE PROCEEDS OF THE REFUNDING BONDS OR THE LEVEL OF SAVINGS TO BE ACHIEVED AS A RESULT OF THE REFUNDING OF THE PRIOR VPSA BONDS AS MARKET CONDITIONS ARE SUBJECT TO CHANGE.**

### **Timing**

The Refunding Bonds are expected to be sold on or about October 20, 2020, with settlement expected on or about November 10, 2020.

If you have any questions regarding the impact of the potential refunding on your Local School Bond, please contact Jay Mahone, Public Finance Manager for VPSA **prior to October 7, 2020.**

If the Prior VPSA Bonds associated with the Locality's Local School Bond(s) are refunded the Locality will receive a subsequent memo after the sale date.

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## Refunding Credits

The savings achieved as a result of the refunding will be allocated over the remaining amortization period for the Locality's Local School Bond affected by the refunding through an annual credit (the "Refunding Credit"). A schedule of estimated credits is included under separate cover. These credits are subject to change, based on market conditions, until the Refunding Bonds are sold.

If your Local School Bond is included in the refunding, VPSA will provide the Locality with a schedule that shows the Locality's existing amortization schedule and the resulting Refunding Credits. The Locality will continue to be responsible for making its full debt service payments on the Local School Bond in accordance with the original amortization schedule, and VPSA will cause the Refunding Credit to be returned (by wire) on or after August 1 each applicable year, provided the Locality's scheduled debt service payments have been received.

## Certificate of Refunding of Local School Bond[s]

In order to receive such Refunding Credits, the Locality will be required to complete, execute and return, by mail or electronic mail, a copy of the Certificate of Refunding of Local School Bond, attached hereto as Appendix A, to T.W. Bruno at McGuireWoods LLP ("VPSA's Bond Counsel"), 800 East Canal Street, Richmond, Virginia 23219 or tbruno@mcguirewoods.com by **October 7, 2020**. In the interest of time, the Locality is encouraged to begin reviewing and completing the Certificate of Refunding of Local School Bond.

To complete the certificate, you will need to provide the following information:

1. The amount, if any, of unspent bond proceeds from your original bond issue (these can be obtained from SNAP).
2. If any bond proceeds are unspent, a plan to spend such bond proceeds by April 30, 2021, must be included with your certificate.
3. Whether there has been a change in the use of the facilities originally financed with your Local School Bond.

You may wish to enlist the assistance of your bond counsel to complete the certificate, if needed.

The certificate will include an acknowledgment that as a result of the refunding, in order to keep the Local School Bond provisions consistent with the Refunding Bonds, the Local School Bond will have a new 10 year call provision. As a result, the Local School Bond will not be prepayable by the Locality for approximately 10 years from the closing date of the Refunding Bonds (estimated to be 7/15/2030), and only with the consent of VPSA. Therefore, if the Local School Bond as originally issued is scheduled to mature on or before July 15, 2030, then such Local School Bond will not be callable. If the Locality does not wish to have its Local School

September 16, 2020

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Bond included in the refunding, please contact Jay Mahone, Public Finance Manager for VPSA by **October 7, 2020**.

Please note that no Refunding Credits will be returned to the Locality until after receipt by VPSA and VPSA's Bond Counsel of an executed original copy of the above mentioned Certificate of Refunding of Local School Bond.

Please contact Jay Mahone, Public Finance Manager for VPSA (804.225.4928 or [jay.mahone@trs.virginia.gov](mailto:jay.mahone@trs.virginia.gov)) with all questions. You may also contact T.W. Bruno at McGuireWoods LLP, bond counsel to VPSA (804.775.1853 or [tbruno@mcguirewoods.com](mailto:tbruno@mcguirewoods.com)) regarding the Certificate of Refunding of Local School Bond.

Regards,

T.W. Bruno

cc:

Jay Mahone, Public Finance Manager, VPSA  
Melissa Palmer, Senior Public Finance Analyst, VPSA  
Ty Wellford, Davenport & Company LLC

## APPENDIX A

## CERTIFICATE OF REFUNDING OF LOCAL SCHOOL BOND

The undersigned representative of the School Board of the [County/City/Town] of \_\_\_\_\_, Virginia (the "School Board"), and the undersigned representative of the [County/City/Town] of \_\_\_\_\_, Virginia (the "Issuer"), each hereby certify on behalf of the School Board and the Issuer, respectively, the following to the Virginia Public School Authority ("VPSA"):

1. The School Board and the Issuer acknowledge that each provided to VPSA [a] Use of Proceeds Certificate[s] dated \_\_\_\_\_, 20\_\_ [and [\_\_\_\_\_, 20\_\_] ([collectively,] the "Original Use of Proceeds Certificate[s]") in connection with the issuance of certain local school general obligation bond[s] of the Issuer described therein ([collectively,] the "Local Bond[s]"). A copy of the Original Use of Proceeds Certificate[s] [is/are] attached as Schedule 1.

2. As set forth in the Original Use of Proceeds Certificate[s], VPSA purchased the Local Bond[s] with the proceeds of certain bonds of VPSA described therein (the "VPSA Bonds").

3. VPSA informed the School Board and the Issuer that on November 10, 2020, VPSA will issue its School Financing and Refunding Bonds (1997 Resolution) Series 2020B (Tax-Exempt) and School Financing Refunding Bonds (1997 Resolution) Series 2020C (Taxable) (collectively, the "VPSA Refunding Bonds") in part for the purpose of refunding a portion of the VPSA Bonds for debt service savings, and the School Board and the Issuer understand that as a condition of realizing the debt service savings allocable to the Local Bond[s], VPSA is requiring that the School Board and the Issuer provide this Certificate.

4. The schedule of refunding credits for the Local Bond[s], which has been prepared by VPSA, is attached as Schedule 2.

5. The School Board and the Issuer acknowledge that (i) VPSA is not requiring that the Local Bond[s] be treated as [a] tax-exempt obligation[s] for federal income tax purposes after November 10, 2020, (ii) VPSA is requiring that the Local Bond[s] not be considered [a] "private activity bond[s]" within the meaning of Section 141 of the Internal Revenue Code of 1986, as amended, and (iii) in order for the Local Bond[s] to satisfy VPSA's requirement in (ii), the School Board and the Issuer must continue to comply with the requirements of the Original Use of Proceeds Certificate[s], as modified by this Certificate.

6. The School Board and the Issuer hereby represent that except as set forth in this Certificate and except to the extent that they relate to an earlier date, the representations and warranties of the School Board and the Issuer contained in the Original Use of Proceeds Certificate[s] are true and correct as of the date hereof.

7. The Local Bond[s] financed the costs of the projects described on Schedule 3 (the "Project").

8. [The School Board and the Issuer expended all of the proceeds of the Local Bond[s] on costs associated with the Project or costs of issuance related to the Local Bond[s] on or before

\_\_\_\_\_ ] / [As of the date hereof, approximately \$ \_\_\_\_\_ of the proceeds of the Local Bond[s] remains unspent. For a description of the Issuer's expenditure plan for such unspent proceeds see Schedule 4. *NOTE: Please attach a Schedule 4 with an expenditure plan whereby all unspent proceeds will be spent within 6 months.*]

9. The Project is operational and used by the School Board and the Issuer for public school purposes and for no other purpose.

10. Neither the School Board nor the Issuer has any plans to close, lease, sell or otherwise dispose of the Project or any part thereof.

11. Neither the School Board nor the Issuer has entered into any arrangement regarding the ownership, use or operation of the Project, and no third party owns, uses (for example, under a lease), or operates (for example, through a management agreement) the Project or any part thereof.

12. The Issuer and the School Board acknowledge and agree that in order to keep the Local Bond[s] provisions consistent with the VPSA Refunding Bonds, the Local Bond[s] will not be prepayable for approximately 10 years after the closing date of the refunding and then only with the consent of VPSA.

13. The School Board and the Issuer acknowledge that the certifications, representations, warranties, and agreements contained in this Certificate will be relied upon by (i) the Treasurer and Secretary and the Assistant Treasurer and Secretary of VPSA in executing any tax certificate or Form 8038-G with respect to the VPSA Refunding Bonds and (ii) VPSA's Bond Counsel in rendering its opinion that interest on the VPSA Refunding Bonds is excludable from gross income for federal income tax purposes, if applicable. Reliance for such purposes is authorized.

14. The School Board and the Issuer shall provide VPSA with any information within the School Board's or Issuer's possession or control, as the case may be, pertaining to the amount, expenditure, and investment of the proceeds of the Local Bond[s] or the ownership, use and operation of the Project as may be requested in writing by VPSA, within 10 days of the date of mailing such request.

[Signature page follows]

**IN WITNESS WHEREOF**, the School Board and the Issuer each has caused a duly authorized representative to sign this Certificate as of the date above first written.

Dated: \_\_\_\_\_, 2020

**[NAME OF SCHOOL BOARD]**

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

**[NAME OF ISSUER]**

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_



**SCHEDULE 1**

**ORIGINAL USE OF PROCEEDS CERTIFICATE[S]**

(to be provided by School Board or Issuer)

**SCHEDULE 2****SCHEDULE OF REFUNDING CREDITS**

(To be provided by VPSA upon return of the signed  
Certificate and satisfaction of any requirements)

**SCHEDULE 3****DESCRIPTION OF THE PROJECT**

[Please provide a one paragraph description of the project(s) that were financed with the proceeds of the Local Bond[s], including the name of each school involved.]

**SCHEDULE 4**

**EXPENDITURE PLAN FOR UNSPENT PROCEEDS**

[Complete only if applicable to Paragraph 8]



# Inter-Office Memo

**To:** Mayor and City Council  
**From:** Fred L. Ramey, Jr., City Manager *FR*  
**CC:**  
**Date:** October 2, 2020  
**Re:** CARES Act Funding

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Earlier this year, the Commonwealth of Virginia shared a portion of the \$3.1 billion funds that it received from the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020 with counties and cities across the Commonwealth. At this meeting, I plan to share an update on recent use of the CARES funds and the City Administration's plans moving forward.

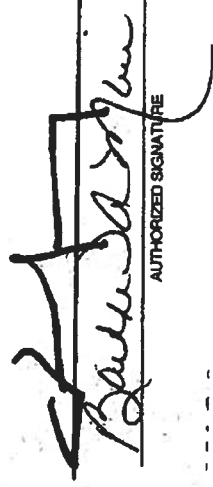
Thank You.

154585

INV. DATE	INVOICE#	B/L ACCT #	GROSS AMOUNT	DISC. AMOUNT	NET AMOUNT
8/14/2020	49066	40-010-41020-5407115.580.49		.00	115,580.49

**COPY**

9/01/2020	21450	154585	115,580.49	.00	115,580.49
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<b>CITY OF NORTON</b>		<b>154585</b>	
<b>GENERAL OPERATING FUND</b>		08-446514	
NORTON, VA 24273		154585 10	
FIRST BANK & TRUST COMPANY			
115 THOUSAND 580 DOLLARS 49 CENTS		DATE	AMOUNT
PAY TO THE ORDER OF:		9/01/2020	\$*115580.49
W-L CONSTRUCTION & PAVING, INC.		 AUTHORIZED SIGNATURE	
P.O. BOX 277111			
ATLANTA			
		GA 30384-7111	