

The regularly scheduled meeting of the Norton City Council was held Tuesday, June 4, 2019, at 6:00 p.m., in the Municipal Council Chambers with Mayor Joseph Fawbush presiding.

Present: Joseph Fawbush, Delores Belcher, William Mays, and Robert Fultz, Jr.

Also Present: Fred L. Ramey, Jr., City Manager

Absent: Mark Caruso

The invocation was given by Boy Scout Troop 301 Life Chaplain Ethan Rose and was followed by the Pledge of Allegiance led by Boy Scout Troop 301.

Upon a motion by Councilman Mays, seconded by Councilman Fultz, and passed by the following vote: YES – Mays, Fultz, Fawbush, Belcher, NO – None, ABSENT – Caruso, council moved to adopt the minutes of the May 21, 2019, meeting as presented.

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There was no response to the Mayor's Call for Visitors.

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A public hearing was held to consider Supplemental Appropriations to the Norton City Schools FY19 Budget in the amount of \$549,073.39.

The city manager advised the breakdown of the total appropriation the school system is requesting is: a portion of the audited surplus of local funds from the 2017-2018 fiscal budget in the amount of \$97,531.42, additional local funding for the FY 2018-19 budget in the amount of \$55,200 due to an increase in the Average Daily Membership (ADM), additional state funding in the amount of \$282,047 due to the increased ADM, and FY 2018 encumbrances in the amount of \$114,294.97.

Mayor Fawbush opened the public hearing.

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Receiving no public comments on the supplemental appropriations to Norton City Schools, Mayor Fawbush closed the public hearing.

There being no comments from council regarding Norton City Schools' request for additional appropriations, Councilwoman Belcher motioned to approve the request, seconded by Councilman Mays, and passed by the following roll call vote: YES – Mays, Fultz, Fawbush, Belcher, NO – None, ABSENT – Caruso, council moved to approve the supplemental appropriations request from Norton City Schools for the FY19 Budget in the amount of \$549,073.39.

A public hearing was held to receive public input on an Ordinance Adopting the 2019-20 City of Norton Budget with budgetary funds designated for the General Operating Fund in the amount of \$10,280,800, the Enterprise Fund in the amount of \$3,262,356, and the Social Services Fund in the amount of \$1,303,217.

Mr. Ramey presented a PowerPoint overview of the FY20 General Operating Fund and noted the budget represents an increase of \$611,340 over last year's budget. He showed the various increases and decreases in the budget and said multiple budget line items have been reduced, eliminated, or level funded.

In the Enterprise Fund, the budget represents an increase of \$54,452 compared to last year's, and the fund continues to show a decrease in revenue due to the continued decline in water consumption. Mr. Ramey said in a continued effort to move the Enterprise Fund

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toward self-sufficiency, an increase of \$0.35 cents to the base water rate structure for inside and outside water customers is included in the budget. He said there will be no changes to the sewer percentages or water improvement fees for either inside or outside customers.

The Social Services Operating Fund proposes a decrease in funding in the amount of \$84,854, which consists of a decrease in local appropriations of \$53,350, and a decrease in state and federal funding in the amount of \$31,504. After the decreases in local, state, and federal funding, the total proposed FY20 Budget for Social Services is \$1,303,217.

After the overview, Mayor Fawbush opened the public hearing.

There being no public comments, Mayor Fawbush closed the public hearing and said the city budget will be considered for adoption at the June 18th council meeting. He also noted he wanted everyone to be fully aware that the city was using \$300,000 from the previous budget year surplus for various capital projects in the FY 2019-20 budget.

Mr. Ramey said Eagle Scout Candidate Anthony Hamilton of Boy Scout Troop 301 requested council's permission last year to construct an informational kiosk at the Upper Norton Reservoir as part of his Eagle Scout Project. He said Anthony Hamilton is in attendance, along with fellow members of Troop 301, to present council with his completed project.

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Eagle Scout Candidate Anthony Hamilton spoke briefly to council about the informational kiosk that was constructed at the upper reservoir parking lot and trailhead. Photos of his project were shared via a PowerPoint presentation and he thanked the city, fellow scouts, Scoutmaster Teddy Huff, and others who have been a part of his Eagle Scout Project, noting that it was an honor to do the project. After addressing a few questions from Mayor Fawbush, the mayor presented Mr. Hamilton with a plaque for his outstanding community service and in recognition of his Eagle Scout Project to design and build an informational kiosk at the trailhead at the Upper Norton Reservoir. Following the plaque presentation, members thanked Mr. Hamilton for his Eagle Scout Project, a group photo was taken with council and fellow scouts, and Mr. Hamilton was honored with applause.

The next agenda item was the consideration of the 2019-20 Fiscal Budget for Norton City Schools in the amount of \$9,745,607, which includes local funding in the amount of \$2,501,832.

Mr. Ramey said a public hearing was held on the Norton City Schools budget at the May 21st council meeting and no public comments were received. He then noted Norton City Schools Superintendent Gina Wohlford was in attendance and would answer any questions council members may have regarding the school's FY20 budget.

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There being no questions or comments from council, Councilman Mays motioned to adopt the 2019-20 Fiscal Budget for Norton City Schools, seconded by Councilwomen Belcher, and passed by unanimous roll call vote, council moved to adopt the FY20 Fiscal Budget for Norton City Schools in the amount of \$9,745,607, with local funding in the amount of \$2,501,832.

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Included in council's packet for consideration was a list of FY19 Budget Amendments totaling \$934,700.

The city manager said city administration has identified incoming funds from various grants, other sources, and loan proceeds as required by the city's audit process. He said the budget amendments are broken into three categories and include the following: Unappropriated Reserves in the amount of \$213,200, Additional Revenues in the amount of

\$48,500, and Loan Proceeds in the amount of \$173,000. The city manager said due to the dollar amount of the budget amendments, the city is required to have a public hearing. He said city administration is asking council's authorization to advertise a public hearing on the FY19 Budget Amendments identified in the council packets so members can consider the list at the June 18th meeting.

Upon a motion by Councilwomen Belcher, seconded by Councilman Mays, and passed by unanimous vote, council moved to authorize the city manager to advertise a public hearing on the FY19 Budget Amendments totaling \$934,700.

On council's agenda was a presentation of the FY18 Annual Report for Planning District One Behavioral Health Services (PD1) by Financial Officer Donna Stanley.

Prior to her presentation, Ms. Stanley provided each member with a copy of the annual report and thanked council for their continued support of PD1's programs contracted through Frontier Health. Ms. Stanley then informed council that PD1 has expanded its services due to the implementation of a new program by the state called the Virginia Systems Transformation Excellence Performance Program (VA STEP Program). She said the program is an initiative to overhaul the mental health system in Virginia and to build upon the services it already provides. Ms. Stanley said the state increased funding for the new program and as a state requirement PD1 requested a 10 percent local match. She provided council an overview of the programs available at PD1, noting additional programs will be implemented in FY 2021. Ms. Stanley said PD1's FY18 revenue totaled \$14,728,416, the agency served 5,535 individuals, and a crisis center was opened in Norton in an effort to avert clients from hospital emergency rooms. She thanked council for Councilwomen Belcher's appointment to the board and stated she was an asset to PD1.

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Mayor Fawbush thanked Ms. Stanley for her presentation of PD1's annual report.

Norton Youth Sports Foundation (NYSF) President Danny Culbertson previously presented a request to council asking for a donation to support all Norton youth sports programs, but specifically for football and cheerleading for the current year due to aging and defective football equipment.

Mr. Ramey said Mr. Culbertson was advised after his presentation to council a couple months ago, council would consider NYSF's donation request during the city's budget process. Mr. Ramey said after several budget work sessions, council indicated support for the initiative and wanted to make a contribution to the foundation. Mr. Ramey said a copy of city's donation application Mr. Culbertson completed earlier this year for NYSF is included in the council packets so council members can formally consider NYSF's request for a financial donation. Mr. Ramey said Mr. Culbertson provided a copy of a quote in the amount of \$14,371 to replace most of the youth football equipment, and he provided the copy for councils review.

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After a brief discussion and upon a motion by Councilman Mays, seconded by Councilwoman Belcher, and passed by unanimous roll call vote, council moved to amend the budget for a one-time appropriation to Norton Youth Sports Foundation in the amount of \$2,000 with said funds to come from Unappropriated Reserves.

Also in packets for council consideration were three transfers to Norton City Schools, one check to W-L Construction and Paving, Inc., and one check to the City of Norton General Operating Fund. The transfers and checks were for the following: first transfer to Norton City Schools, dated August 30, 2018, in the amount of \$200,000 to cover August 2018 payroll

263082

expenditures; second transfer to Norton City Schools, dated December 20, 2018, in the amount of \$150,000 to cover December 2018 payroll expenditures; third transfer to Norton City Schools, dated April 26, 2019, in the amount of \$150,000 to cover April 2019 payroll expenditures; first check to W-L Construction and Paving, Inc., dated July 1, 2018, in the amount of \$210,145.68 for paving; and second check to the City of Norton General Operating Fund, dated May 29, 2019, in the amount of \$156,558.25 for payroll and fringe benefit reimbursements.

Upon a motion by Councilman Fultz, seconded by Councilman Mays, and passed by unanimous roll call vote, council moved to confirm the transfers to Norton City Schools and the check to W-L Construction and Paving, Inc., and the check to the City of Norton General Operating Fund, as stated above.

Upon a motion by Councilwoman Belcher, seconded by Councilman Fultz, and passed by the following roll call vote: YES – Mays, Fultz, Fawbush, and Belcher, NO – None, ABSENT – Caruso, council moved to go into closed meeting for Personnel as per Section 2.2-3711 (A) (1) of the Code of Virginia, as amended. 263083

Mayor Fawbush declared council in closed meeting.

Upon a motion by Councilman Mays, seconded by Councilman Fultz, and passed by unanimous vote, council moved to go back into open meeting. 263084

Mayor Fawbush declared council back in open meeting.

The clerk polled each member of council as to the Certification of Closed Meeting with each answering yes. The clerk then read a Resolution of the Certification of Closed Meeting. 263085

Upon a motion by Councilman Mays, seconded by Councilwoman Belcher, and passed by unanimous vote, council moved to adopt A Resolution of the Certification of Closed Meeting. (Insert)

Mayor Fawbush opened the floor for two nominations to the Board of Zoning Appeals for a five-year term to expire June 2, 2024.

Councilman Mays nominated Virginia Stokes and Gerald Lawson to be reappointed to the Board of Zoning Appeals for a five-year term to expire June 2, 2024. 263086

Upon a motion by Councilman Fultz, seconded by Councilwoman Belcher, and passed by unanimous vote, council moved that the nominations cease.

Mayor Fawbush declared Virginia Stokes and Gerald Lawson reappointed to the Board of Zoning Appeals for a five-year term to expire June 2, 2024.

At this time, Councilman Mays took over the meeting and opened the floor for nominations to the LENOWISCO Board of Directors for a three-year term to expire June 30, 2022.

Councilman Mays nominated Joseph Fawbush to be reappointed to the LENOWISCO Board of Directors for a three-year term to expire June 30, 2022.

Upon a motion by Councilman Fultz, seconded by Councilwoman Belcher and passed by the following vote: YES – Mays, Fultz, Belcher, NO – None, ABSENT – Caruso, ABSTAINED – Fawbush, council moved that the nominations cease.

Councilman Mays declared Joseph Fawbush reappointed to the LENOWISCO Board of Directors for a three-year term to expire June 30, 2022. 263087

Mayor Fawbush resumed control of the meeting and opened the floor for nominations to the Community Corrections Resources Board for a two-year term to expire June 30, 2021.

Councilwoman Belcher nominated James Lane to be reappointed to the Community Corrections Resources Board for a two-year term to expire June 30, 2021.

Upon a motion by Councilman Mays, seconded by Councilman Fultz, and passed by unanimous vote, council moved that nominations cease.

Mayor Fawbush declared James Lane reappointed to the Community Corrections Resources Board for a two-year term to expire June 30, 2021.

In comments from the city manager:

Mr. Ramey said the city is close to being under contract with the contractor on the downtown project.

Mr. Ramey said at the May 21st meeting council was updated on the Virginia Department of Transportation (VDOT) PSAP Project and the recommended changes to the 7th Street area. Since that meeting he has met with the city Highway Safety Committee and an adjacent property owner and all parties thought additional parking spaces would be beneficial in the 7th Street area. The city manager said he will submit the 7th Street modifications to VDOT.

263088

Mr. Ramey told council that city administration and school administration hope to have a negotiated contract for pre-audit services within the week.

Mr. Ramey presented council with a PowerPoint presentation showing the city's FY19 paving plans, adding that additional money received will allow some street paving in the spring of 2020.

He advised as of June 2nd, 44 participants representing 19 states and the country of Canada had registered for the Cloudsplitter Ultra 100 trail race.

Mr. Ramey told council he provided members with copies of the following: latest traffic counts for High Knob, the June Activities Calendar, and the Best Friend Festival flyer.

The following comments were made by council members:

Councilman Mays invited council members to the Crooked Road Cruisers Car Show Saturday, June 8th, in St. Paul across from Advance Auto. He said all proceeds go to St. Jude's Children's Research Hospital.

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Councilwoman Belcher commended city administration and employees for the budget and audit completion. She thanked the police and fire departments for their work and the work they will perform at the upcoming Best Friend Festival.

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Councilman Fultz echoed Councilwomen Belcher's comment about the Best Friend Festival. He said he is thankful for the entire budget process and the communication between the city and the school board. He also commended Eagle Scout Candidate Anthony Hamilton for wanting to be good citizen and he is grateful he chose the city for his project.

263091

Mayor Fawbush said it is going to be a busy summer in the city and he thanked the city's Parks and Recreation Department and special projects coordinator for their work. He also noted the Best Friend Festival will end Saturday, June 15th, with the High Knob Musical Festival at the High Knob Recreation Lake.

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There being no further business to come before council, Mayor Fawbush declared the meeting adjourned.

CITY OF NORTON, VIRGINIA



Handwritten signature of Joseph Fawbush in blue ink, written over a horizontal line.

Joseph Fawbush, Mayor

ATTEST:



Handwritten signature of Rebecca K. Coffey in blue ink, written over a horizontal line.

Rebecca K. Coffey, Clerk of Council