

City Council Meeting Packet



October 18, 2022

AGENDA

Norton City Council

October 18, 2022

6:00 P.M.

1. Roll Call
2. Invocation – Rev. Ronnie Large
3. Pledge of Allegiance
4. Approval of Minutes
 1. Meeting of September 20, 2022
 2. Meeting of October 4, 2022
5. Audience for Visitors
6. New Business
 - A. Norton City Schools Request for a Supplemental Local Appropriation in the Amount of \$23,583 and a FY23 Budget Amendment in the Amount of \$1,499,180.
 - B. Request to Refund Erroneously Assessed Public Service Taxes – Norfolk & Western Railway.
 - C. Request to Refund Erroneously Assessed Public Service Taxes – Interstate Railroad.
 - D. Confirmation of a Check/Transfer in Excess of \$100,000.
 - E. Closed Meeting for Personnel as Per Section 2.2-3711 (A) (1) of the Code of Virginia as Amended:

1. **Appointment to the Norton Planning Commission to Fill the Unexpired Term of Robert Isaac.**

To 7/31/2022

2. **Appointment to the Department of Social Services Advisory Board for a Four-Year Term; Currently June Jones Whose Term Expires 11/15/22.**

To 11/15/2026

3. **Appointment to the Social Services Community Policy and Management Board for a Four-Year Term; Currently Sarah Davis Whose Term Expires 11/15/22.**

To 11/15/2026

4. **Appointment to the Mountain Empire Community College Board to Fill the Remaining Term of Tim Cassell Whose has Resigned.**

To 6/30/2024

5. **City Attorney**

6. **City Manager**

7. **Comments by the City Manager, City Attorney, and City Council.**

8. **Adjournment.**

The regularly scheduled meeting of the Norton City Council was held Tuesday, September 20, 2022, at 6:00 p.m., in the Municipal Council Chambers with Vice Mayor Mark Caruso presiding.

Present: William Mays, Robert Fultz, Jr., and Mark Caruso

Absent: Sarah Davis and Joseph Fawbush

Also Present: Fred L. Ramey, Jr., City Manager and Interim City Clerk

The invocation was given by Rev. Jeff Reynolds and the Pledge of Allegiance was led by Norton Police Department First Sergeant Greg Mays.

Upon a motion by Councilman Mays, seconded by Councilman Fultz, and passed by the following vote, YES – Mays, Fultz and Caruso, NO – None, ABSENT – Davis and Fawbush, ABSTAIN – None, council moved to adopt the minutes of the September 6, 2022, meeting as presented.

There was no response to the Vice Mayor's Call for Visitors.

Vice Mayor Caruso welcomed AmeriCorps National Civilian Community Corps (NCCC) Southern Region Team River 4 to Norton and to the council meeting. He commended the AmeriCorps teams for their work and contribution to improving the economy of the area.

Noting that this is always an exciting time of year when council gets to meet a new AmeriCorps team, the city manager asked City Trail Coordinator Shayne Fields to brief council on the work the 9-member team has been doing since arriving on September 12th.

Mr. Fields said Team River 4 is the seventh AmeriCorps NCCC Southern Region team the city has had the pleasure of sponsoring. He informed council that the team has been working on a section of an intermediate-grade mountain bike trail. Mr. Fields then introduced River 4 Team Leader Alexa Rodriguez of Queens, New York, and asked her to introduce the team.

Ms. Rodriguez introduced herself and said the team previously worked in Martin, Kentucky, helping with disaster relief efforts following recent flooding. She then discussed why she joined AmeriCorps and what she likes about Norton.

The team leader asked team members to introduce themselves, state where they are from, why they joined AmeriCorps, and what they like about Norton. Team members included: Jesse Limmer, Long Island, New York; Aidan O'Hara, West Chester, New York; Ariana Riedel, Orange County, California; Anna Schkeryantz, Hamilton County, Indiana; Joel Estevez, Gibsonton, Florida; Isabel Davis, Phoenix, Arizona; Mallory Brown, Tampa Bay, Florida; and Ciro Altamirano, Stratford, California.

Assistant Team Leader Jesse Limmer shared a PowerPoint presentation on the work the team did during the first week in Norton with before-and-after trail photos. In addition to 90 feet of trail development and learning how to use trail building tools, the team worked with the Norton Fire Department and American Red Cross visiting 172 homes and installing 19 smoke alarms in 12 homes throughout the community as part of Sound the Alarm.

On behalf of Team River 4, Ms. Rodriguez expressed appreciation for the opportunity to address council and she said the team would debrief council about the team's progress prior to departing on October 10th. A picture of the team was then taken with council.

The vice mayor, the city manager and council members thanked the team for attending the meeting and informing council about the work they are doing.

The city manager asked for council consideration of whether the City of Norton wishes to remain a member of the Cumberland Airport Commission. Included in council packets was a letter dated August 25, 2022, from the Cumberland Airport Commission requesting confirmation of council's decision on membership.

Mr. Ramey said he contacted the commission to better understand the goals and objectives of the commission request so council had as much information as possible. He presented council with a brief history of the commission which was created by a 1958 Act of the Virginia General Assembly and copies of the act were included in council packets. He noted that the act has never been revised or amended since that time, but the commission has changed.

The city manager said commission membership in 1958 included Wise, Dickenson, Lee and Russell Counties, the City of Norton, and the towns of Appalachia, Big Stone Gap, Wise, Pound, Coeburn, St. Paul, Clintwood, Haysi, Jonesville, Pennington Gap, Ewing, Rose Hill and Lebanon. He explained that Lee County officials indicated in 2015 that membership in the commission was no longer desired, although no formal documentation was submitted. In 2021, Wise County expressed to the commission its desire to amend the 1958 Act eliminating parties that no longer wished to be part of the commission and to consider membership and financial participation of member municipalities and counties. This action led to the commission sending letters to participating members to express the commission's desire to update the act and to ask members if they desire to continue membership.

Mr. Ramey advised that he reviewed the city council minutes relating to the city's membership in the commission. He said commission creation discussions first occurred in 1956 and the first request for funding occurred in 1958 when Cumberland Airport Authority Chairman George Wharton appeared before council requesting that the city's share of the airport expenses be placed in the next year's budget. He explained that the city's portion of the \$50,000 budget was 13 percent or \$6,500.

The city manager and City Finance Director Jeffery Shupe confirmed that the current city contribution to the commission totals \$2,645 annually.

Mr. Ramey told council the commission letter was reviewed by City Attorney William Bradshaw.

Councilman Fultz asked if the city would be asked to contribute a greater share if members opt out of commission membership.

Mr. Ramey advised that is a good possibility.

Councilman Fultz said the act probably needs some updating.

Vice Mayor said he had discussed the matter with Mayor Fawbush and the mayor is for staying in the Cumberland Airport Commission.

Following a brief discussion, upon a motion by Councilman Fultz, seconded by Councilman Mays, and passed by the following vote, YES – Mays, Fultz and Caruso, NO – None, ABSENT – Davis and Fawbush, ABSTAIN – None, council moved to confirm that council, on behalf of the City of Norton, desires to remain a member of the Cumberland Airport Commission.

Vice Mayor Caruso said the vote authorizes the city manager to endorse the letter to the commission affirming that the City of Norton wishes to remain a member of the Cumberland Airport Commission and to seek an update on any changes to the commission charter and by-laws and provide those changes to council.

The city manager advised that he would send a copy of the endorsed commission letter to Chris Starnes, the city's representative on the commission, showing the city's decision to remain a member of the commission.

Included in council packets were resolutions authorizing submission of two Virginia Department of Transportation (VDOT) Fiscal Year 2023-2024 Highway Safety Improvement Program (HSIP) grant applications with the department's Systemic Initiatives Program.

Mr. Ramey explained that through this program federal and state funding is used to implement safety improvements across the Commonwealth that reduce roadway fatalities and serious injuries.

Via PowerPoint, the city manager discussed the two proposed project applications: one is for installation of high visibility signal backplates on all light heads at nine controlled intersections (Hawthorne Drive/Commonwealth Drive, Park Avenue at Tipple Hill, Park Avenue/Route 74, Park Avenue/ 6th Street, Park Avenue/7th Street, Park Avenue/8th Street, Park Avenue/9th Street, Park Avenue/11th Street and Kentucky Avenue/11th Street); and the other is for installation of flashing yellow arrows at three city intersections (Park Avenue at Tipple Hill, Park Avenue/11th Street and Kentucky Avenue/11th Street).

The estimated grant project cost is \$158,900 for the high visibility signal backplates and \$92,000 for the flashing yellow arrows.

He advised that the city has also applied for funding for a new downtown control system and is hopeful the application will be funded.

Mr. Ramey said the two safety improvement applications require a resolution of support from the local government prior to submittal.

Vice Mayor Caruso asked if council had any questions or comments.

Councilman Mays said he thought the projects were very good projects and would be visible especially during foggy weather.

Following a brief discussion, Councilman Fultz said he would like to see blinking green, yellow and red lights installed locally like the ones he saw in Mexico.

The city manager said highway safety guidelines originate from the federal highway system and states can adopt those guidelines. He indicated that he was not sure if that type of system had been approved for use.

Upon a motion by Councilman Mays, seconded by Councilman Fultz, and passed by the following roll call vote: YES – Mays, Fultz and Caruso, NO – None, ABSENT – Davis and Fawbush, ABSTAIN – None, council moved to adopt a Resolution Authorizing the City Manager to Submit a VDOT FY2023-2024 Highway Improvement Program Grant Application for the Installation of High Visibility Signal Backplates and a Resolution Authorizing the City Manager to Submit a VDOT FY2023-2024 Highway Improvement Program Grant Application for the Installation of Flashing Yellow Arrows, as indicated above. The motion also authorized the city manager or mayor to execute all agreements and/or addendums for these two HSIP Systemic Initiatives projects. (Inserts)

Included in packets for council consideration was a transfer to Norton City Schools dated August 10, 2022, in the amount of \$250,000 to cover August 2022 accounts payable expenditures.

Upon a motion by Councilman Mays, seconded by Councilman Fultz, and passed by the following roll call vote, YES – Mays, Fultz and Caruso, NO – None, ABSENT – Davis and

Fawbush, ABSTAIN – None, council moved to confirm the transfer to Norton City Schools, as stated above.

At this time, Councilwoman Davis took her seat on council.

Upon a motion by Councilman Fultz, seconded by Councilman Mays, and passed by the following roll call vote, YES – Mays, Fultz, Caruso and Davis, NO – None, ABSENT – Fawbush, ABSTAIN – None, council moved to go into closed meeting to discuss Personnel as per Section 2.2-3711 (A) (1) of the Code of Virginia, as amended; and for Consultation with Legal Counsel and Briefings by Staff Members or Consultants Pertaining to Actual or Probable Litigation Where Such Consultation or Briefing in Open Meeting Would Adversely Affect the Negotiating or Litigating Posture of the Public Body as per Section 2.2-3711 (A) (7), as amended.

Upon a motion by Councilman Fultz, seconded by Councilwoman Davis, and passed by the following vote, YES – Mays, Fultz, Caruso and Davis, NO – None, ABSENT – Fawbush, ABSTAIN – None, council moved to go back into open meeting.

Vice Mayor Caruso declared council back in open meeting.

Mr. Ramey polled each member of council as to the Certification of Closed Meeting with each member answering yes. The city manager then read A Resolution of the Certification of Closed Meeting.

Upon a motion by Councilwoman Davis, seconded by Councilman Mays, and passed by the following vote, YES – Mays, Fultz, Caruso and Davis, NO – None, ABSENT – Fawbush, ABSTAIN – None, council moved to adopt A Resolution of the Certification of Closed Meeting. (Insert)

In comments from the city manager:

Mr. Ramey told council that late last week the city received authorization to advertise the multi-use trail from John I. Burton High School to the Destination Center and the bid opening could happen by the end of October.

The city manager said Wise County has applied for a grant to conduct a countywide Housing Needs and Market Assessment Study that will include the City of Norton and he was asked to provide a letter of support for the grant application. He said if this grant is awarded, the information gathered in the study will be an immense help with the city's upcoming comprehensive housing update.

He advised that he and Vice Mayor Caruso will attend the Virginia Municipal League Conference the first week in October. Mr. Ramey said the mayor has indicated that the October 4th council meeting will take place with City Finance Director Jeffery Shupe filling in for the city manager.

Mr. Ramey provided council with the latest Retail Sales Tax Report.

He said the Halloween Bash is scheduled for Saturday, October 29, 2022, and asked for council to think about a possible date in November for a council workshop to discuss American Rescue Plan Act of 2021 (ARPA) funded projects.

The following comments were made by council members:

Councilwoman Davis updated council on planning details for the First Responder Cookout scheduled for 4 to 6 p.m., Saturday 24, 2022, at the City Park.

Noting that Norton Police Chief James Lane and Norton Sheriff Jason McConnell received awards of valor from the Virginia Association of Chiefs of Police on September 13th during a ceremony in Roanoke, she once again asked if the city could recognize Jason McConnell for his heroic actions on May 7, 2021. She requested that the city police department develop a system of accommodations so its officers can be formally recognized for acts of valor. She said she thinks recognizing people's accomplishments builds morale and this is something that should be addressed.

Vice Mayor Caruso said there are letters of accommodation that council could sign, but beyond that would be the ribbon system. He said the decision to institute a system of recognition would have to be made by the police department.

Councilman Fultz reported that the Church of Jesus Christ of Latter-day Saints will operate the High Knob Tower aid station for the Cloudsplitter.

Councilwoman Davis said she and Councilman Fultz met with Cloudsplitter Director Susan Howell via Zoom during which she learned that there are other areas such as Edith Gap and Devil's Bathtub gate that need coverage.

She said she plans to meet with Chris Barker of the Job Corps on September 30th to discuss the possibility of operating a Cloudsplitter aid station.

Councilman Fultz said the Job Corps would be a good fit for operating the Devil's Bathtub aid station during the Cloudsplitter.

Councilman Mays said he enjoyed having the AmeriCorps team members at the council meeting, adding that they were delightful. He said he is looking forward to their work as well as the First Responder Cookout.

Vice Mayor Caruso reminded council that September is Emergency Preparedness Month. He urged citizens to know the risks as determined by the LENOWISCO Hazard Mitigation Plan and if they have any questions about how to prepare, go to www.ready.gov.

He commented on the shortage of blue gill at the reservoir and in Virginia and requested that blue gill be stocked at the reservoir when available.

The vice mayor said he was at the reservoir and picked up trash from an overflowing garbage can near the pier caused by people and not a bear.

The vice mayor thanked council and city administration for what they do and spoke about the progress taking place in Norton and the area.

There being no further business to come before council, Vice Mayor Caruso declared the meeting adjourned.

CITY OF NORTON, VIRGINIA

Joseph Fawbush, Mayor

ATTEST:

Fred Ramey, Jr., Interim Clerk of Council

The regularly scheduled meeting of the Norton City Council was held Tuesday, October 4, 2022, at 6:00 p.m., in the Municipal Council Chambers with Mayor Joseph Fawbush presiding.

Present: William Mays, Robert Fultz, Jr., and Joseph Fawbush

Absent: Mark Caruso, Sarah Davis and Fred L. Ramey, Jr., City Manager and Interim City Clerk

Also Present: Jeffery Shupe, City Director of Finance, and Stephen McElroy, City Engineer

The invocation was given by Rev. Roger Sloce and the Pledge of Allegiance was led by Norton Police Department First Sergeant Greg Mays.

Consideration of the September 20, 2022, Council Minutes was tabled until October 18, 2022.

At this time, Mayor Fawbush asked council to amend the agenda to include after Item 6-B Consideration of the Execution of a Memorandum of Understanding (MOU) Between the Norton Department of Social Services and King University.

The consensus of council was to consider the MOU after Item 6-B.

There was no response to the Mayor's Call for Visitors.

Mayor Fawbush said he is always pleased to have AmeriCorps in Norton and asked Mr. Shupe to update council on what the team had been doing.

Mr. Shupe welcomed AmeriCorps National Civilian Community Corps (NCCC) Southern Region Team River 4 to the council meeting and asked City Trail Coordinator Shayne Fields to discuss what the team had done since the September 20th council meeting.

Mr. Fields commended the team members on what they accomplished this past week while he was ill, noting that they assisted at Family Crisis Support Services Hope House Charities and worked independently on trail development. He said he was very proud of what the team had accomplished.

River 4 Team Leader Alexa Rodriguez said tonight's PowerPoint presentation by the entire team was the debrief the team would present to the AmeriCorps board.

Following introductions by Ms. Rodriguez and team members, the presentation discussion focused on purpose of assignment, orientation and skills training provided by Mr. Fields, accomplishments and measurable goals, how the community and team members benefited from the work the team did while in Norton, housing at Camp Bethel, specialty roles, solutions, highlights, reflections and questions.

The team completed 2,352 feet of trail development and ground control, construction of three water bars, and organization of 5,700 pounds of household goods, furniture and supplies at Family Crisis Support Services (FCSS) Hope House Charities. The team worked over 1,000 project hours through October 4th.

Some of the benefits discussed by the team included improved community health and wellness through using the trails to go outside and hike or bike and enhancement of local tourism and the area economy.

Community outreach included a tabling event, check-in and parking assistance at the Naturalist Rally, and distribution of AmeriCorps NCCC flyers, as well as media coverage by

local newspapers, WCYB television station, and other media platforms. Other volunteer opportunities included assisting Norton Fire Department and the American Red Cross with the installation of 19 smoke alarms in community homes as part of the Sound the Alarm 911 Remembrance campaign. The team also distributed water and provided encouragement and support for the runners at one of the High Knob Triple Crown Series Hellbender 10k aid stations.

Team members shared their reflections on being in Norton and the surrounding area, and before-and-after photos of the trails and assignment activities were shown.

Ms. Rodriguez thanked council for the opportunity to update council on the work the team accomplished.

Mayor Fawbush and council expressed appreciation for the team's assistance with Flag Rock Recreation Area trail development and other community service projects. He also thanked Mr. Fields for working with and organizing the AmeriCorps NCCC teams each year.

Outstanding Service Award plaques and Get Outside in Norton t-shirts were given to each team member.

As a token of appreciation for assisting with Sound the Alarm, Norton Fire Chief Todd Lagow presented each team member with a Norton Fire Department challenge coin. He explained that the coin is a token of membership to an organization or squadron, noting that their assistance was truly beneficial to the citizens of Norton and helped the department with its mission of protecting the lives and property of Norton's citizens.

Individual plaque award presentation photos were taken and a group photo of the team with their plaques was taken with council.

Mr. Shupe thanked Team River 4 for their time and effort in Norton, and council expressed their gratitude with a round of applause.

The city finance director said City Engineer Stephen McElroy was in attendance to provide council with a brief overview of Project Intersection Phase II. Mr. Shupe said Norton Industrial Development Authority (NIDA), in conjunction with Lonesome Pine Regional Industrial Facilities Authority (LPRIFA), recently awarded a bid for Phase II of the planned regional industrial park to be located at the intersection of US 23 and Alternate Route 58. The planned Phase II scope of work includes the development of the access road, mass grading of site, roadway installation, asphalt pavement with curb and gutter, stormwater management and sediment control structures, utility infrastructure, and site pad grading for Pads 1A, 1B, 2 and 3.

During a PowerPoint overview of the project, City Engineer Stephen McElroy explained the project includes over 4,000 linear feet of roadway, curb and gutter, over 4,000 linear feet of waterline, over 3,000 linear feet of sewer line, approximately 500,000 cubic yards of earthwork and stormwater management. He said bids were received June 2, 2022, with two contractors submitting bids – McFall Excavating and King General Contractors. Notice of Award was issued June 28, 2022, to McFall Excavating for \$7,236,350.25. Notice to Proceed was issued August 29, 2022, with final completion anticipated in May 2023.

Mr. McElroy asked if council had any questions.

He said design build procurement is currently taking place and the project is expected to be under contract by early November 2022 with groundbreaking anticipated in mid to late spring 2023.

Mr. Shupe asked for council consideration of a Memorandum of Understanding Between the Norton Department of Social Services (NDSS) and King University. He said the MOU outlines

the responsibilities of both parties for placing a King University Bachelor of Social Work intern with NDSS.

The finance director advised that City Attorney William Bradshaw had reviewed the MOU and found no issues. Mr. Shupe asked NDSS Director Abe Rutherford to discuss the MOU and address questions from council.

Mr. Rutherford said the MOU identifies the responsibilities of NDSS, King University and this specific intern. He explained that the intern will be working on updating a resource guide for NDSS and the internship will end December 9th.

Mayor Fawbush asked if the MOU would continue each semester.

Mr. Rutherford said this MOU is specific to this student.

Councilman Fultz asked if there has been discussion about having other King University interns in the future.

The social services director said he would not mind having additional interns in the future. He said he had spoken with the field education director at King University and she was very pleased to have the opportunity to work with NDSS.

Mr. Rutherford said the intern's work must be approved by someone with a Bachelor of Social Work degree and NDSS has staff with such. Mr. Rutherford said he will serve as proctor.

The social services director asked if council had any questions.

There were no questions from council.

Upon a motion by Councilman Mays, seconded by Councilman Fultz, and passed by the following roll call vote, YES – Mays, Fultz and Fawbush, NO – None, ABSENT – Davis and Caruso, ABSTAIN – None, council moved to approve the Memorandum of Understanding Between the Norton Department of Social Services and King University and allow Norton DSS Director Abe Rutherford to sign the MOU.

Included in council packets was a request from Norton Commissioner of the Revenue Judy Miller to refund the first half of 2022 real estate taxes totaling \$1,074.15 to Mark Caruso Et Ux. because of a 100 percent Veterans Exemption. The second half of the 2022 real estate taxes were exonerated.

Councilman Fultz asked if this refund was for a dwelling or a business.

Mr. Shupe said he did not know.

Mayor Fawbush said the commissioner of revenue had reviewed the refund and determined the refund was due.

Upon a motion by Councilman Fultz, seconded by Councilman Mays, and passed by the following roll call vote: YES – Mays, Fultz and Fawbush, NO – None, ABSENT – Davis and Caruso, ABSTAIN – None, council authorized a 2022 real estate tax refund in the amount of \$1,074.15 to Mark Caruso Et Ux due to a 100 percent Veterans Exemption.

Included in packets for council consideration was a check to Little B Enterprises Inc. of Castlewood, Virginia, dated August 19, 2022, in the amount of \$258,664.34 for the waterline replacement portion of the Southside Neighborhood Comprehensive Improvement Project.

Upon a motion by Councilman Mays, seconded by Councilman Fultz, and passed by the following roll call vote, YES – Mays, Fultz and Fawbush, NO – None, ABSENT – Davis and Caruso, ABSTAIN – None, council moved to confirm the check to Little B Enterprises Inc., as stated above.

In comments from the city manager:

Mr. Shupe said a High Knob Destination Center pre-construction meeting was conducted on September 26, 2022, with substantial completion of the project expected on September 26, 2023, and final completion on October 26, 2023. He said these dates could be adjusted for weather and other delays.

He informed council that the Town of Big Stone Gap provided 10 tickets for the Blue Highway Music Festival on October 7 and 8. He asked council members to contact him if they wanted a ticket.

Upcoming events: Anchor Brace and Limb Ribbon-cutting, 12:30 p.m., Tuesday, October 12, 2022; Halloween Bash, 5 to 9 p.m., Saturday, October 29, 2022, at the Expo Center; and Norton Halloween Trick-or-Treating, 5:30 to 8 p.m., Monday, October 31, 2022.

Mr. Shupe reminded council members to be thinking about a date in early November for a council workshop to discuss American Rescue Plan Act of 2021 (ARPA) funded projects.

The following comments were made by council members:

Councilman Fultz and the mayor said council is working on determining a date for a council work session.

The mayor said the city manager will let council members know once the workshop date is determined.

Mayor Fawbush advised that City Manager Fred Ramey, Jr., Vice Mayor Caruso and his wife were attending the Virginia Municipal League Conference in Richmond, Virginia. The mayor said he asked them to find out what other localities are doing in terms of Airbnb's while they are at the conference.

The mayor said he was informed that one of the roundtable discussions at the conference was on short term rentals, so he is looking forward to hearing this information.

He noted that the need for housing was a topic that was on the agenda at last night's LENOWISCO meeting and this need is being addressed.

Mayor Fawbush said it was a pleasure having NCCC Team River 4 at tonight's meeting and he appreciates everything Mr. Fields does with these teams.

There being no further business to come before council, Mayor Fawbush declared the meeting adjourned.

CITY OF NORTON, VIRGINIA

Joseph Fawbush, Mayor

ATTEST:

Fred Ramey, Jr., Interim Clerk of Council

SCHOOL BOARD

Cody McElroy, Chairperson
 Dr. Wes Campbell, Vice-Chairperson
 Carol Caruso
 Cheryl Redman
 Mark Sturgill



DIVISION SUPERINTENDENT
 Dr. Gina J. Wohlford
 gwohlford@nortoncityschools.org
 Phone 276.679.2330
 Fax 276.679.4315

October 13, 2022

Mr. Fred L. Ramey, Jr.
 City Manager
 618 Virginia Ave., NW
 Norton, VA 24273

Re: Norton City Schools Supplemental Appropriation and Budget Amendment for the 2022-2023 School Year

Mr. Ramey:

The Norton City School Board requests a supplemental local appropriation in the following amount:

Fund 001 – General Fund	
City Appropriations	\$23,583.00

The Norton City School board requested a budget amendment in the following amounts:

Fund 001 – General Fund	
Revenue -	\$1,499,180.00
Expenditures -	\$1,499,180.00

Please contact me if additional information is needed.

Sincerely,

Dr. Gina J. Wohlford
 Superintendent

Norton City Schools
 Budget Amendment
 22/23 School Year
 10/13/2022

Revenue Changes

Construction Grant	1,228,210.00
ARPA Bonus Payment	92,062.00
State differences between House Budget and Adopted Budget	155,325.00
Local differences between House Budget and Adopted Budget	23,583.00
Total Increase in Revenue	1,499,180.00

Expenditure Changes

Increase in Building Services for Construction Grant	1,228,210.00
Estimated ARPA Bonus Payment Expense	117,550.00
Transfer to Capital Projects	153,420.00
Total Increase in Expenditures	1,499,180.00

Norton City Schools
Budget Amendment
22/23 School Year
10/13/2022

Revenue

FUND NAME	MAJOR NAME	22-23 BUDGET	Change	22-23 BUDGET
		As Adopted 4/11/2022		As Proposed 10/12/2022
GENERAL FUND	18030-REBATES AND REFUNDS	124,977.00		124,977.00
	18990-OTHER FUNDS	78,600.00		78,600.00
	24020-STATE RECEIPTS	7,190,290.00	1,475,597.00	8,665,887.00
	33020-FEDERAL RECEIPTS	521,448.60		521,448.60
	51050-LOCAL APPROPRIATIONS	2,889,700.25	23,583.00	2,913,283.25
GENERAL FUND Total		10,805,015.85	1,499,180.00	12,304,195.85
TEXTBOOK FUND	11100-BEGINNING BALANCE	275,192.56		275,192.56
	18990-OTHER FUNDS	240.00		240.00
	24020-STATE RECEIPTS	74,869.00		74,869.00
	51050-LOCAL APPROPRIATIONS	22,863.00		22,863.00
TEXTBOOK FUND Total		373,164.56	-	373,164.56
RETIREE HEALTH FUND	11100-BEGINNING BALANCE	3,000.00		3,000.00
	15000-TRANSFERS	-		-
	18030-REBATES AND REFUNDS	30,000.00		30,000.00
	18990-OTHER FUNDS	40.00		40.00
RETIREE HEALTH FUND Total		33,040.00	-	33,040.00
FOOD SERVICE FUND	11100-BEGINNING BALANCE	290,547.66		290,547.66
	16120-PUPIL LUNCHES	10,300.00		10,300.00
	18990-OTHER FUNDS	2,015.00		2,015.00
	24020-STATE RECEIPTS	36,326.00		36,326.00
	33020-FEDERAL RECEIPTS	591,600.00		591,600.00
FOOD SERVICE FUND Total		930,788.66	-	930,788.66
CAPITAL PROJECTS FUND	11100-BEGINNING BALANCE	217,531.42		217,531.42
	18990-OTHER FUNDS	-		-
CAPITAL PROJECTS FUND Total		217,531.42	-	217,531.42
		12,359,540.49	1,499,180.00	13,858,720.49

Norton City Schools
Budget Amendment
22/23 School Year
10/13/2022

Expenditures

FUND NAME	MAJOR NAME	22-23 BUDGET	Change	22-23 BUDGET
		As Adopted 4/11/2022		As Amended 10/12/2022
GENERAL FUND	61100-INSTRUCTIONAL	6,301,034.99	83,500.00	6,384,534.99
	61210-GUIDANCE SERVICES	180,024.00	2,150.00	182,174.00
	61230-HOMEBOUND INSTRUCTION	13,592.00	-	13,592.00
	61310-IMPROVEMENT OF INSTRUCTION	74,772.76	-	74,772.76
	61320-MEDIA SERVICES	213,950.00	2,150.00	216,100.00
	61410-OFFICE OF THE PRINCIPAL	734,324.00	8,650.00	742,974.00
	62100-ADMINISTRATION	568,248.75	5,400.00	573,648.75
	62220-HEALTH SERVICES	119,675.00	2,150.00	121,825.00
	62230-PSYCHOLOGICAL SERVICES	15,000.00	-	15,000.00
	62240-SPEECH/OT/PT/AUDIOLOGY	136,850.00	1,075.00	137,925.00
	63200-PUPIL TRANSPORTATION	372,712.00	2,750.00	375,462.00
	64200-BUILDING SERVICES	822,599.97	1,236,860.00	2,059,459.97
	64300-GROUNDS SERVICES	5,000.00	-	5,000.00
	64400-EQUIPMENT SERVICES	46,154.00	-	46,154.00
	65500-SWVA PUBLIC ED CONSORTIUM	86,777.00	-	86,777.00
	66100-TRANSFERS TO OTHER FUNDS	-	153,420.00	153,420.00
	67100-DEBT SERVICE	737,662.38	-	737,662.38
68000-TECHNOLOGY	376,639.00	1,075.00	377,714.00	
GENERAL FUND Total		10,805,015.85	1,499,180.00	12,304,195.85
TEXTBOOK FUND	61100-INSTRUCTIONAL	10,000.00		10,000.00
	69000-ENDING BALANCE	363,164.56		363,164.56
TEXTBOOK FUND Total		373,164.56	-	373,164.56
RETIREE HEALTH FUND	61100-INSTRUCTIONAL	30,000.00		30,000.00
	69000-ENDING BALANCE	3,040.00		3,040.00
RETIREE HEALTH FUND Total		33,040.00	-	33,040.00
FOOD SERVICE FUND	65100-SCHOOL FOOD	761,000.00	8,500.00	769,500.00
	69000-ENDING BALANCE	169,788.66	(8,500.00)	161,288.66
FOOD SERVICE FUND Total		930,788.66	-	930,788.66
CAPITAL PROJECTS FUND	69000-ENDING BALANCE	217,531.42		217,531.42
CAPITAL PROJECTS FUND Total		217,531.42	-	217,531.42
		12,359,540.49	1,499,180.00	13,858,720.49



Judy K. Miller
Commissioner Of The Revenue
City of Norton

P.O. Box 347
Norton, Virginia 24273-0347

Phone (276) 679-0031
Fax (276) 679-3510

Date: October 5, 2022
To: Barbara Muir
Treasurer, City of Norton
From: Judy K. Miller *JKM*
Commissioner of the Revenue
Subject: 2022 Real Estate Public Service

<u>Name</u>	<u>Year</u>	<u>Reasoning</u>	<u>Amt. Of Refund</u>
Norfolk & Western Railway 1200 Peachtree St. NE Atlanta, Ga 30309	RE2022	SCC had not provided a statement Assessed Value when 1 st half was submitted	\$393.49

2022 Public Service Real Estate assessment was based on 2021 State Corporation Commission calculations for the City of Norton's 1st half billing which was due May 15, 2022.

State Corporation did not submit the actual 2022 Real Estate Assessment for Public Service until September 22 2022 so therefore the correct assessment for the 1st half could not be determined.

If you need any additional information, please let me know.

Thanks.

cc: Fred Ramey
City Manager



Judy K. Miller
 Commissioner Of The Revenue
 City of Norton

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<u>Name</u>	<u>Year</u>	<u>Reasoning</u>	<u>Amt. Of Refund</u>
Interstate RR 1200 Peachtree St. NE Atlanta, Ga 30309	RE2022	SCC had not provided a statement of Assessed Value when 1 st half was submitted	\$514.42

2022 Public Service Real Estate assessment was based on 2021 State Corporation Commission calculations for the City of Norton's 1st half billing which was due May 15, 2022.

State Corporation did not submit the actual 2022 Real Estate Assessment for Public Service until September 22 2022 so therefore the correct assessment for the 1st half could not be determined.

If you need any additional information, please let me know.

Thanks.

cc: Fred Ramey
City Manager

ENDORSE HERE

Boyd's Construction

CHECK HERE AFTER MOBILE OR REMOTE DEPOSIT

DATE

-BranchName=NEW PEOPLES BANK-HAYSI
-TransId=09/02/22
-TrnID=703-StartTm= 3:21:20 PM
-ItemNum=000443419864



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THE FIRST BANK & TRUST CO

68-446/514

CITY OF NORTON
GENERAL OPERATING FUND
P.O. Box 618
Norton, VA 24273

172 THOUSAND 590 DOLLARS 58 CENTS

DATE	AMOUNT
8/26/2022	\$172590.58

[Signature]
AUTHORIZED SIGNATURE

PAY TO THE ORDER OF

BOYDS CONSTRUCTION AND
EXCAVATION COMP LLC
5441 ROSE RIDGE
CLINTWOOD VA 24228