

The City of Norton's Electoral Board met on August 28, 2023, at 11:00 am. The meeting was called to order by Mike Brown. Those in attendance were Chairman Mike Brown, Vice-Chairman Jeff Elkins, Secretary Lisa Powers, General Registrar Gwyn Carlton and Deputy Registrar Ann Minor.

The prior meeting's minutes were moved to the end of the meeting.

Old Business included an update on the LESS paperwork, Voting System security letter and office updates which consisted of a new phone system and new fax number.

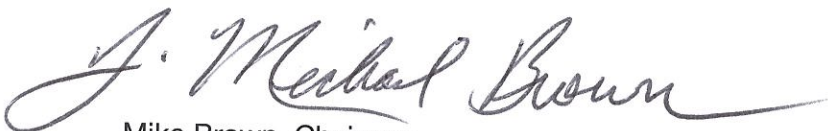
There were several New Business items including:

1. New absentee by-mail envelopes which have year of birth and last four digits of SSN with no witness signature.
2. New provisional/SDR envelopes which are larger. (No more lime green envelopes)
3. Election Officer appointment: new officer Seth Lutkowski and two more possibilities
4. Election pins for Elections Officers and Electoral Board
5. Number of Ballots to order - agreed on 800 (30%)
6. L & A testing date- either September 15th or 16th
7. VEBA 2024 - March 17th and 18th at The Homestead
8. Email Addresses - trying to set us all up with the city's email
9. Election and Canvass schedule - November through June 2024
10. Logistics for curbside voting - talking to Scott Addison regarding teachers' parking during election
11. ADA Compliance Confirmation - to be completed by October 16th (walk through of polling facility)

Minutes were read. Jeff Elkins made a motion to approve minutes as read. Mike Brown seconded the motion and it was carried.

Jeff Elkins made a motion to adjourn at 12:45 am. Lisa Powers seconded the motion and the meeting was adjourned.

Respectfully submitted:



Mike Brown, Chairman



Jeff Elkins, Vice-Chairman



Lisa Powers, Secretary